



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs Ruth Frost

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Minutes of the Full Town Council Meeting held at the Masonic Lodge in South Street, Manningtree, CO11 1BG on Thursday 17th October 2024 at 7:30 p.m

Present: Cllr. R Stocks (Mayor) Cllr. F. Gee Cllr. J Charlesworth
Cllr. L Lay-Flurrie Cllr M. Taylor Cllr. J Lewis

In attendance: Mrs. R Frost (Clerk), District Councillor T Barrett. 7 Members of the Public

10.24.135 To receive and approve any Apologies for Absence

Cllr L Dunnett sent her apologies and these were accepted by the Council

10.24.136 To receive any Declarations of Interest

Cllr Stocks and Cllr Taylor – Business Chamber

10.24.137 Minutes of the 19th September 2024 were approved and signed.

Resolved the minutes of the Town Council Meeting were approved as a correct record and signed by Cllr R Stocks

10.24.138 Public Announcements

Sunday 10th November 2024 Remembrance Service 3pm.

10.24.139 Public participation session with respect to items on the agenda and matters of mutual interest.

One member of the public spoke about the situation of dangerous and speeding cars in the High Street. The Town Council are aware of the situation and has asked anyone who has concerns to report this to Essex Police online. This will keep account of the problems and hopefully generate a response.

The other members of the public were there to discuss the planting of the Flower Tubs in and around Manningtree. The Council has agreed to have perennials planted and therefore reduce the costs of bedding plants throughout the following years.

10.24.140 Reports from the District and County Councils – circulated prior to the meeting.

10.24.141 Report from Essex Police – circulated prior to the meeting

10.24.142 Report from Street Keepers – The Weather has been a problem lately but other days have been organised. Several members turn up each week and it is going very well. Thanks go to the Street Keepers for all their work. The Contractor will only use White Vinegar to spray weeds in the Manningtree Area.

10.24.143 Report from Business Chamber

Cllr Taylor is acting a temporary Chair for the time being.

10.24.144 Report from Dementia Awareness

The singing group is still going strong with residents attending every month.

10.24.145 Report from other committees and representatives

The Clerk attended the EALC AGM and found it very interesting.

10.24.146 Progress report from the Clerk

Item	To Do
ONGOING	
Cllr Guglielmi	Quay St sign, motorbike parking, Colchester Rd Sign, Light War Memorial
EV Charging	We are awaiting more info regarding possible charging points. Letter sent to EALC
NEW	
Beach	ongoing discussions with the Environment Agency
New Bin	This has now been installed
Pension	Invoice should be redacted
AGAR	ongoing queries
Beach	In discussions regarding payment for signs
Asset register	New report to be done
Suncream Dispenser	To remove suncream dispenser ready for winter
Broken Bench	report received from TDC. On Agenda
Quote	Quasar from Lawford Parish Council
Quote	Ask Environment design for a quote on the footpath behind Skinners

10.24.147 To discuss Remembrance Sunday (Hall booked, Road closure applied, Guests invited). Going to Plan

10.24.148 To discuss VE Day.

The beach picnic is in the planning stage for Saturday 10th May 2025.

10.24.149 To discuss winter planting and perennials – Dominic & Lucy.

It was proposed to engage Dominic & Lucy to replant the Flower Tubs (10 in total) with perennials to help with costs and enhance wildlife in the area. maximum spend of £1250. Proposed by Cllr Stock and Seconded by Cllr Lay-Flurrie – All in favour.

10.24.150 To discuss changing to .gov.uk emails as advised by JPAG.

It was agreed that the clerk will look into this regarding costs and also the possibility of a change to the website.

10.24.151 To discuss a donation for Hope for Tomorrow (£100 donated last year)

It was agreed to donate £100. Proposed Cllr Gee and Seconded Cllr Taylor all in favour

10.24.152 To discuss a donation to Rotary Club for the Christmas Market (£100 donated last year)

It was agreed to donate £100. Proposed Cllr Lay-Flurrie and Seconded Cllr Charlesworth all in favour

10.24.153 To consider the Final External Audit Report.

The full council noted the Final External Audit Report.

10.24.154 To discuss the £40 fee for Manningtree Business Chamber.

The full council agreed to pay £40. Proposed Cllr Lewis and Seconded Cllr Lay-Flurrie all in favour.

10.24.155 To consider the following planning applications:

None

10.24.156 To Note the Planning decisions made:

None

10.24.157 Finance

a) To review the monthly financial Bank Reconciliation - as of 27th September 2024, there was a total of £17,533.47 in both accounts.

Resolved – The Council has seen this reconciliation and this has been confirmed and signed by the chair.

b) To approve new payments for October 2024, in accordance with the 2024/25 budget – please see the attached payment list.

Resolved – Cllr Stocks proposed and Cllr Charlesworth seconded the payments – all in favour.

c) To note receipt of £331.40 for Beach Signs from DEFRA.

Resolved – The council noted the above

d) To note payment to the Rotary Club of £200 for the Christmas Lights was made in error and should be payable to the Business Chamber. Rotary Club to send payment back.

Resolved – The council noted the above

e) To consider any projects for inclusion in the 2025/2026 Budget.

The council noted that payments for Staff, new Beach signs, Website and new emails needed consideration.

10.24.158 To discuss this months “What has your council been doing this month?”

Continued work by the Street Keepers.

10.24.159 To consider where the resolutions from the current meeting have an impact on biodiversity.

Re-planting of Flower tubs.

10.24.160 Items from councillors to be added to the next agenda

None

10.24.161 There being no further business the Chair closed the meeting at 8.50pm.

Next Town Council Meeting 21st November 2024 at 7.30 pm at the Masonic Hall.

.....signed.....date