



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs Ruth Frost

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Minutes of the Full Town Council Meeting held at the Masonic Lodge in South Street, Manningtree, CO11 1BG on Thursday 19th September 2024 at 7:30 p.m

Present: Cllr. R Stocks (Mayor) Cllr. L. Dunnett (Deputy Mayor) Cllr. F. Gee
Cllr. J Charlesworth Cllr. L Lay-Flurrie Cllr M. Taylor

In attendance: Mrs. R Frost (Clerk), District Councillor T Barrett. 1 Member of the Public

09.24.108 To receive and approve any Apologies for Absence

Cllr J Lewis sent his apologies and these were accepted by the Council

09.24.109 To receive any Declarations of Interest

Cllr Stocks and Cllr Taylor – Business Chamber

Cllr Dunnett – Street Keepers

09.24.110 Minutes of the 18th July 2024 were approved and signed.

Resolved the minutes of the Town Council Meeting were approved as a correct record and signed by Cllr R Stocks

09.24.111 Public Announcements

Congratulations go to PACE who won BBC Essex Make a Difference award and to Manningtree Mermaids who came second.

09.24.112 Public participation session with respect to items on the agenda and matters of mutual interest

None

09.24.113 Reports from the District and County Councils – circulated prior to the meeting.

These are also available on the council's website.

09.24.114 Report from Essex Police – circulated prior to the meeting

09.24.115 Report from Street Keepers

A resident has reported that spraying of weeds has been happening in South Street, Manningtree, this is not our contractors. Our contractors will only be spraying an organic weed suppressant. Cllr Dunnett to liaise with the Clerk and a letter is to be sent to all residents regarding spray.

Clerk requested to contact Environmental Design to ascertain the contents of their organic spray.

09.24.116 Report from Business Chamber

Events happening in Manningtree up till Christmas

5th October 2024 will be Winyl 5th Birthday, so pop along to the shop.

9th November 2024 will be the exciting switching on of the Christmas Lights. These will all be new and a professional team will be putting the lights up prior to this.

7th December 2024 will see the High Street being closed for the Christmas Event, this will be from 12 noon until 8pm.

09.24.117 Report from Dementia Awareness

Nothing to report.

09.24.118 Report from other committees and representatives

Cllr Dunnnett will be attending the TDALC Meeting via Zoom.

Cllr Lay-Flurrie attended a meeting at Hutchinson Port and will inform us about the meeting once she has received the minutes.

09.24.119 Progress report from the Clerk

Item	To Do
ONGOING	
Cllr Guglielmi	Quay St sign, motorbike parking, Colchester Rd Sign, Light War Memorial
EV Charging	To await for more info regarding possible charging points. Letter sent to EALC
NEW	
Beach	ongoing discussions with the Environment Agency
New Bin	This has now been installed
Pension	Invoice should be redacted
AGAR	ongoing queries
Beach	In discussions regarding payment for signs
Asset register	New report to be done
Suncream Dispenser	To remove suncream dispenser ready for winter
Broken Bench	report received from TDC. On Agenda
Quote	Quasar from Lawford Parish Council
Quote	Ask Enviroment design for quote on footpath behind Skinners

09.24.120 To discuss the grant for the Manningtree and Mistley Welcome Home Memorial

Trust Fund. £100 donated last year. It was proposed that we donate £100 again this year. Proposed Cllr Charlesworth and seconded Cllr Gee.

09.24.121 To discuss the delegation of right to dispensation.

It was all agreed that the delegation of the right to dispensation will be given to the Clerk.

Proposed Cllr Charlesworth and seconded Cllr Lay-Flurrie

09.24.122 To discuss Council vote on dispensations for Cllr Stocks and Cllr Taylor for business chamber representation. Council vote on dispensations for Cllr Dunnett for Street Keepers representation.

It was proposed by Cllr Charlesworth, seconded by Cllr Lay-Flurrie and agreed by Cllr Gee that dispensations should be made in respect of :

Cllr Taylor and Cllr Stocks (Business Chamber), Cllr Dunnett (Street Keepers).

09.24.123 To discuss this years Remembrance Service.

It was agreed to hold the event at 3pm on Sunday 10th November. Manningtree Town Council will be inviting guests to attend along with the public.

A road closure for this event will be submitted. This will be from 2.45pm for 1 hour. It will be closed from the Junction of Brook Street to Wherry Corner.

09.24.124 To discuss VE Day

Lawford Parish Council will be lighting the Beacon on the 8th May 2025.

Mistley Parish Council will be holding a Candle Lit Vigil on the 8th May at Mistley War Memorial 9pm.

Manningtree Town Council will be laying a wreath on the 8th May 2025 and also looking into holding a VE picnic on the Beach on the following Saturday.

09.24.125 To discuss the possibility of the services of a self-employed handyman on an ad hoc basis.

The full council agreed that this would be a good idea, as small jobs arise all the time. Cllr Dunnett will pass on the details of someone who might be able to help so that the Clerk can clarify details.

09.24.126 To discuss Quasar and costs.

Lawford Parish Council already use this service.

The Clerk will contact Lawford Parish Council for details so that we can get some more information on cost and hours. This will also be discussed by all three parishes at their next meeting.

09.24.128 To consider the following planning applications:

24/01093/TCA – Kiwiville, 18 Railway St, Manningtree	Trees
24/01251/LBC – 50a High St, Manningtree	Conversion to annexe
24/10252/FULHH – 50a High St, Manningtree	Conversion to annexe
24/01222/VOC – Riverside Health Centre	Extension for 26 months
24/01197/LBC – 24 High St, Manningtree	Repairs to building
24/1272/LBC – 22-28 Malting Wharf, Manningtree	Repairs to buildings

The full council noted these applications and no objections were made except for The Riverside Health Centre application as this seems to be ongoing now for several years. This application was not available on the planning portal.

09.24.129 To Note the Planning decisions made:

None

09.24.130 Finance

a) To review the monthly financial Bank Reconciliation - as of 30th July 2024, there was a total of £18128.54 in both accounts.

Resolved – The Council has seen this reconciliation and this has been confirmed and signed by the chair.

b) To review the monthly financial Bank Reconciliation - as of 30th August 2024, there was a total of £18928.54 in both accounts.

Resolved – The Council has seen this reconciliation and this has been confirmed and signed by the chair.

c) To approve new payments for September 2024, in accordance with the 2024/25 budget – please see the attached payment list.

Resolved – Cllr Stocks proposed and Cllr Dunnett seconded the payments – all in favour.

d) To Note Payments of £400 have been received from Lawford Parish Council and Mistley Parish Council to help with the costs of Sand at the Beach. A thank you letter will be sent to both Councils for their contribution.

e) To note payment to the Rotary Club of £200 for the Christmas Lights.

09.24.131 To discuss this months “What has your council been doing this month?”
The Water quality sign is now up and attached to the Toy Library.

09.24.132 To consider where the resolutions from the current meeting have an impact on biodiversity. None

09.24.133 Items from councillors to be added to the next agenda
Winter Planting of the Tubs

09.24.107 There being no further business the Chair closed the meeting at 9 pm.

Next Town Council Meeting 17th October 2024 at 7.30 pm at the Masonic Hall.

.....signed.....date