



# MANNINGTREE TOWN COUNCIL

*Clerk to the Council: Mrs Ruth Frost*

Po Box 12651, Manningtree, Essex, CO11 9AR. Tel. 07799 623529

email: [clerk@manningtreetowncouncil.org.uk](mailto:clerk@manningtreetowncouncil.org.uk);

Website: [www.manningtreetowncouncil.org.uk](http://www.manningtreetowncouncil.org.uk)

## **Minutes of the Full Town Council Meeting held at the Masonic Lodge in South Street, Manningtree, CO11 1BG on Thursday 16<sup>th</sup> May 2024 at 7:30 p.m**

**Present:** Cllr. R Stocks (Mayor) Cllr. L. Dunnett (Deputy Mayor) Cllr. J Lewis  
Cllr. M Taylor Cllr. L Lay-Flurrie

**In attendance:** Mrs. R Frost (Clerk) and 1 member of the public

### **05.24.027 To receive and approve any Apologies for Absence**

Cllr. J Charlesworth sent their apologies and these were accepted by the Council

### **05.24.028 To receive any Declarations of Interest**

None declared

### **05.24.029 Minutes of the 18<sup>th</sup> April 2024 were approved and signed.**

**Resolved** that the minutes of the Town Council Meeting held on the 18<sup>th</sup> April 2024 were approved as a correct record and signed by Cllr R Stocks

### **05.24.030 Public Announcements**

A big congratulations goes to the Manningtree Mermaids who successfully gained Designated bathing water status for Manningtree Beach

### **05.24.031 Public participation session with respect to items on the agenda and matters of mutual interest**

None Received

### **05.24.032 Reports from the District and County Councils – circulated prior to the meeting.**

These are also available on the council's website.

The Three parishes will meet on 30<sup>th</sup> May 2024.

### **05.24.033 Report from Essex Police – circulated prior to the meeting**

### **05.24.034 Report from Street Keepers**

Continued work is being carried out in Manningtree

### **05.24.035 Report from Business Chamber**

A new shop is to open at the end of May.

David Downes is producing a leaflet to show all the shops and businesses in the area.

#### 05.24.036 Report from Dementia Awareness

The Cheese and Wine evening is to be held 24<sup>th</sup> May 2024.

Manningtree is working hard to promote Dementia Awareness, however, only one shop has put the notice in their window.

#### 05.24.037 Report from other committees and representatives

Cllr Dunnett is to attend the TDALC meeting 22<sup>nd</sup> May 2024

#### 05.24.038 Progress report from the Clerk

	<b>ONGOING</b>	
	Cllr Guglielmi	Quay St sign, motorbike parking, Colchester Rd Sign, Light War Memorial
	Sun Screen Dispenser	Looking into a cage to protect it. (Stour Engineering) - March time
	Banks	Clerk to investigate different banks - to discuss in new financial year
	Dementia Awareness	Cheese and Wine Evening 24th May 2024
	EV Charging	To await for more info regarding possible charging points.
	<b>NEW</b>	
	Internal Auditor	21st May 2024 to visit
	Cheese & Wine	invitations sent
	Sand	This has been ordered - shall be delivered 3rd May
	Flower Tubs	Quote Requested £960 + VAT same as last year - £60 per tub - £100 storage for year
	HMRC	Payment for NIC has been paid

**It was agreed that the Tree Survey would go ahead at a cost of £150.**

**Proposed by Cllr Lay Flurrie, Seconded by Cllr Dunnett.**

#### Action - Clerk

will speak to the Mermaids to discuss new signage, source fitting the new cage and a letter to be sent regarding fly tipping.

#### 05.24.039 To discuss flower tubs.

**Resolved** – 10 Tubs will be planted this year, and the other 6 will be stored.

Street Keepers are removing and replanting all the remaining plants in the College Court area.

#### 8.12pm Cllr Lay-Flurrie left the meeting

#### 05.24.040 To consider the following planning applications:

##### [24/00501/LBC](#)

Tim Adams - Greene King Pub Partners

Application for Listed Building Consent - Altered and new bar serveries, new flooring and fixed seating.

The Crown  
51 High Street  
Manningtree  
Essex  
CO11 1AH

##### [24/00648/TCA](#)

Mr Grace Tankard

Trees in a Conservation Area  
Notification - T1 - Silver Birch, fell. T2 - Holly, fell. T3 - Hawthorn, coppice. T4

Silverdale  
Railway Street  
Manningtree

- Hazel, coppice. T5 - Plum, reduce crown by 50%. G1 - Medlar/Hazel/Apple, fell.

Essex  
CO11 1DS

**Resolved** – The full council has noted the above and has no comments or objections

#### 05.24.041 Planning Decisions:

<a href="#"><u>24/00277/LBDIS C</u></a> Approval - Discharge of Condition 17.04.2024  Delegated Decision	Mr Schurr and Mrs Heighton-Ginns	Discharge of conditions application for 21/00995/LBC (Allowed on Appeal APP/P1560/Y/21/328574 7) - Partial discharge of condition 3 (brickwork and bond pattern only).	West View 37 South Street Manningtree Essex CO11 1BQ
<a href="#"><u>24/00325/LBC</u></a> Refusal - Listed Building Consent 25.04.2024  Delegated Decision	Mr T Chiddicks	Application for Listed Building Consent - internal alterations to infill door within non original stud wall. Removal of non original in built wardrobe. Introduction of new stud work partition and new ensuite shower and WC with associated plumbing and drainage work to existing external SVP stack.	Regent House Regent Street Manningtree Essex CO11 1BJ
<a href="#"><u>24/00356/LBC</u></a> Approval - Listed Building Consent 25.04.2024  Delegated Decision	Miss A Thorogood	Application for Listed Building Consent - Replacement of 2no front windows.	32 Brook Street Manningtree Essex CO11 1DR
<a href="#"><u>24/00160/FULH H</u></a> Approval - Full 17.04.2024  Delegated Decision	Mr Rowan Hunter	Single storey rear extension. new rear dormer window and external terrace area over new rear extension.	16 Brook Street Manningtree Essex CO11 1DR

**Resolved** – The council noted that the LPA has approved/refused these applications.

**05.24.042 Finance**

- a) To review the monthly financial Bank Reconciliation - as of 30<sup>th</sup> April 2024, there was a total of £28,220.09 in both bank accounts.

**Resolved** – The Council has seen this reconciliation and this has been confirmed and signed by the chair.

- b) To approve new payments for May 2024 accordance with the 2024/25 budget – please see attached payment list.

**Resolved** – Cllr Stocks proposed and Cllr Dunnett seconded the payments – all in favour.  
A new line is to be added for HP Ink subscriptions and Office 365 on Scribe.

- c) **To note part precept of £16,486.00 has been received.**

**Resolved** – This was noted

**05.24.043 To discuss this months “what has your council been doing this month”**

Street Keepers – flower tubs  
New Sand has been delivered to the beach  
The clerk is to source a new bin under the Ox  
A Tree Survey is to be completed  
A Big thanks go to Stour Engineering who have kindly produced and donated a new cage to protect the Sunscreen dispenser.

**05.24.044 To consider whether the resolutions from the current meeting have an impact on biodiversity.**

Street Keepers – flower tubs  
New Sand has been delivered to the beach  
The clerk is to source a new bin under the Ox  
A Tree Survey is to be completed  
A Big thanks go to Stour Engineering who have kindly produced and donated a new cage to protect the Sunscreen dispenser.

**05.24.045 Items from councillors to be added to the next agenda.**

To discuss signage for the Beach  
To discuss the new financial regulations  
To discuss the AGAR  
To discuss donation towards Rotary Christmas Market.

**05.24.046 chair to close the meeting 8.25pm**

Next Town Council Meeting 20<sup>th</sup> June 2024 7pm at the Masonic Hall.

.....signed.....date