



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs Ruth Frost

Po Box 12651, Manningtree, Essex, CO11 9AR. Tel. 07799 623529

email: clerk@manningtreetowncouncil.org.uk;

Website: www.manningtreetowncouncil.org.uk

Minutes of the Full Town Council Meeting held at the Masonic Lodge in South Street, Manningtree, CO11 1BG Thursday 18th April 2024 at 7:30 p.m

Present: Cllr. M. Taylor (Mayor) Cllr. R Stocks (Deputy Mayor) Cllr. James Lewis
Cllr. L Dunnett Cllr. L Lay-Flurrie

In attendance: Mrs R Frost (Clerk) - Cllr T Barrett

04.01.001 To receive and approve any Apologies for Absence

Cllr J Charlesworth sent his apologies and these were accepted by the Council.
It was also noted that Cllr Anna Helm-Baxter has resigned.

04.24.002 To receive any Declarations of Interest

None Received

04.24.003 Minutes of the 21st March 2024

Resolved – minutes from 21st March 2024 were signed as being a correct record.
Proposed Cllr Taylor, Seconded Cllr Stocks

04.24.004 Public Announcements

21st April 2024 Litter Pick

22nd April 2024 Community Engagement Awards

04.24.005 Public participation session with respect to items on the agenda and matters of mutual interest

None received

04.24.006 Reports from the District and County Councils – circulated prior to the meeting.

04.24.007 Report from Essex Police

weekly newsletter - Essex Police Dispatch – circulated weekly.

04.24.008 Report from Street Keepers

It was noted that volunteers turn up every week, however, sometimes rain does stop play.
Thanks go to all the Street Keepers who look after Manningtree.

04.24.009 Report from Business Chamber

Quite a lot of people have attended the Dementia training and thanks go to all.

It was also noted that the old Death's Bakery will have a new clothing store on one side and Art on the other. It is hoped that they will be opening around the half-term.

04.24.010 Report from Dementia Awareness

Cllr Taylor is to respond to the Dementia Survey from ECC on behalf of Manningtree Town Council.

Action – Cllr Taylor

04.24.011 Report from Mermaids Against Sewage

None Received

04.24.012 Reports from other committees and representatives

The clerk attended a Zoom meeting for Civic.ly which is a new asset management tool. This looks very interesting depending on the final price.

04.24.013 Progress report from the Clerk

	ONGOING	
	Cllr Guglielmi	Quay St sign, motorbike parking, Colchester Rd Sign
	Sun Screen Dispenser	Looking into a cage to protect it. (Stour Engineering) - March time
	Banks	Clerk to investigate different banks - to discuss in new financial year
	Dementia Awareness	Cheese and Wine Evening 24th May 2024
	EV Charging	To await for more info regarding possible charging points.
	Grant Funding update	To discuss costs of application / funding grants (TDC-Sea Changes-Suffolk & Essex Coasts)
	Affinity Water	Michelle has done a rough estimate for the Water Bottle Dispenser
	Grass Tender	Awaiting Quotes - emails sent
	NEW	
	Internal Auditor	21st May 2024 to visit
	Light War Memorial	This is not our street light - clerk to ask Carlo who does it belong too.
	Affinity Water	Site Survery has been requested £7250 + £2800 for road closure
	Community Awards	invitations sent
	Cheese & Wine	invitations sent
	Sand	Quote Requested £2000 + VAT
	Flower Tubs	Quote Requested

04.24.014 To discuss finance software

It was discussed that Cllr Lewis and the Clerk shall meet and see what is required.

It was also discussed that the Clerk to contact Bratham Parish Council as they use the same system to get a better understanding of the reports they can produce.

Action – Cllr Lewis & Clerk

04.24.015 To discuss a donation to Manifest Theatre

Resolved – it was decided that a donation of £100 is to be made.

Proposed by Cllr Dunnnett and seconded by Cllr Taylor

04.24.016 To discuss a donation to the Frankenberg Group

Resolved – it was decided that a donation of £50 is to be made.

Proposed by Cllr Dunnnett and seconded by Cllr Lay-Flurrie

04.24.017 To discuss ordering Sand for the Beach

Resolved – it was decided that the council shall purchase the sand again for this year.

Proposed Cllr Lewis and seconded Cllr Stocks. All in favor

04.24.018 To discuss flower tubs

We are still awaiting a quote for these, but it was discussed that we should reduce the number of tubs we replant due to increased costs.

The flowers will be planted in peat-free soil and also bee-friendly.

04.24.019 To note May meeting for Election of Mayor and Deputy Mayor

This was noted

04.24.020 To consider the following planning applications:

None Received

04.24.021 To consider the following planning decisions:

None Received

04.24.022 Finance

a) To review the monthly financial Bank Reconciliation - as of 2024, there 30th March was a total of £15,109.39 in both bank accounts.

Resolved – The Council has seen this reconciliation and this has been confirmed and signed by the chair.

b) To approve new payments for April 2024, in accordance with the 2024/25 budget – please see attached payment list.

Resolved – Cllr Taylor proposed and Cllr Stocks seconded the payments – all in favour.

04.24.023 To discuss this month “What has your council been doing this month?”

New Sand for the Beach.

New cage to protect Sun Cream dispenser from vandalism.

04.24.024 To discuss where the resolutions for the current meeting have an impact on biodiversity – New Sand

04.24.025 Items for the next meeting to be added to the meeting.

To Check quotes for Insurance.

04.24.026 There being no further business the chair closed the meeting at 20:19

Next Meetngs 16th May 2024 at the Masonic Hall.

Annual Town Meeting 7pm

Annual Council Meeting 7.15pm

Town Council Meeting 7.30pm

signed.....

Date.....