



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. Ruth Frost

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Minutes of the Finance Committee Meeting held on 14th December 2023 held at the
Masonic Hall, South Street CO11 1BG

Present: Cllr. M. Taylor. (Chair) Cllr. R Stocks Cllr. L. Lay-Flurrie
Cllr. L. Dunnett Cllr J Charlesworth Cllr.J Lewis

In attendance: Ruth Frost (Clerk)

1.12.23 To receive and approve any Apologies for Absence

Apologies were received from Cllr A. Helm-Baxter, these were accepted by the council

2.12.23 To receive any Declarations of Interest

None Declared

3.12.23 Minutes of the Finance Committee meeting held on the 2nd November 2023 to be approved and signed

Resolved that the minutes of the Finance Committee meeting held on the 2nd November 2023 were approved as a correct record and signed by the chair.

4.12.23 Public participation session with respect to items on the agenda and matters of mutual interest

No public present - no issues raised.

5.12.23 To review Year to Date actual expenditure versus budgeted expenditure for 2023/24

The Clerk presented the Council with the current year to date accounts. As of 30th November 2023, the expenditure was £24,316.66 with a predicted spend of £8683.34 giving a total year end expenditure of £33,000.00. The predicted budget overspend was due to increased staff costs and higher costs incurred.

Meeting Closed due to time restrictions. – All items carried forward to Full Council Meeting.

6.12.23 To consider the income and expenditure draft budget for 2024/25

This was moved to Full Council Meeting

7.12.23 To consider capital expenditure and other projects for 2024/25

Resolved – As discussed at last financial meeting

8.12.23 To set the recommended precept request for 2024/2025

Resolved – This was moved to Full Council Meeting

9.12.23 To consider the appointment of an auditor for 2024/2025

Resolved – Ann Wood is to be our internal auditor, Subject to Quotation. PKF are the external auditor that Manningtree must use.

10.12.23 To agree a date and time for the next meeting

Resolved - 2nd May 2024

.....signedDate