



# MANNINGTREE TOWN COUNCIL

*Clerk to the Council: Mrs Ruth Frost*

Po Box 12651, Manningtree, Essex, CO11 9AR. Tel. 07799 623529

email: [clerk@manningtreetowncouncil.org.uk](mailto:clerk@manningtreetowncouncil.org.uk);

Website: [www.manningtreetowncouncil.org.uk](http://www.manningtreetowncouncil.org.uk)

## **Minutes of the Full Town Council Meeting held at the Masonic Lodge in South Street, Manningtree, CO11 1BG Thursday 20th July 2023 at 7:30 p.m**

**Present:** Cllr. M. Taylor (Mayor)      Cllr. R Stocks (Deputy Mayor)      Cllr. L Lay-FLurrie  
Cllr. L. Dunnett      Cllr. A. Helm-Baxter  
Cllr. J. Charlesworth

**In attendance:** Mrs. R Frost (Clerk) Cllr T Barrett

### **09.23.105 To receive and approve any Apologies for Absence**

None received

### **09.23.106 To receive any Declarations of Interest**

None received

### **09.23.107 Minutes of the 20<sup>th</sup> July 2023 were approved and signed.**

**Resolved** that the minutes of the Town Council Meeting held on the 20<sup>th</sup> July 2023 were approved as a correct record and signed by Cllr. M. Taylor

### **09.23.108 Public Announcements**

None received

### **09.23.109 Public participation session with respect to items on the agenda and matters of mutual interest**

No Public present

### **09.23.110 Reports from the District and County Councils – circulated prior to the meeting.**

These are also available on the council's website.

### **09.23.111 Report from Essex Police**

Now receiving weekly newsletter - Essex Police Dispatch - To note that the Sun Cream dispenser was vandalised.

#### **09.23.112 Report from Street Keepers**

The flower tubs are still looking good.

It was agreed that the Street Keepers would purchase some mulch approx. £60.

It was noted that our contractors had not weeded Stour Street, but with the help from the Street Keepers it all looks so much better now. Thank You.

The pathway near our wildlife garden is still ongoing. **Action - Cllr Dunnett/Clerk.**

#### **09.23.113 Report from Business Chamber**

Pride will take place in Manningtree again in June 2024.

The High Street should be cleaned by Tendring District Council however it has been noted that this is not happening.

This issue has been raised with TDC and is ongoing.

#### **09.23.114 Report from Dementia Awareness**

No Update

#### **09.23.115 Report from other committees and representatives**

Mermaids - an application for bathing water status will be applied for soon. Anglian water have had some results back regarding E.coli and this will be monitored.

Cllr Charlesworth attending a meeting regarding Dedham and Flatford area.

TDALC - Cllr L Dunnett to attend.

#### **09.23.116 Progress report from the Clerk**

The full council agreed that a Credit Card will be obtained for the Clerk. - Max £1000. **Action - Clerk**

The Clerk will investigate obtaining Grants towards replacing 2 Manningtree Signs. **Action - Clerk**

Clerk to obtain Wreath for Remembrance Sunday. **Action - Clerk**

#### **09.23.117 To consider Hope for Tomorrow Donation**

**Resolved** - The full council agreed on a donation of £100. Proposed by Cllr M Taylor

#### **09.23.118 To agree amount for donation to Rotary for Christmas Market.**

**Resolved** - The full council agreed on a donation of £200. Proposed by Cllr M Taylor

#### **09.23.119 To discuss the theft of the Suncream Dispenser.**

Replacement has been bought and seeking a new supplier to make a cage to stop this happening again - **Action - Clerk**

#### **09.23.120 To consider setting up a reserve for new signs, and to investigate grant funding.**

**Resolved** - The full council all agreed. **Action - Clerk**

#### **09.23.121 To note that Brook Street Malting have requested a donation.**

**Resolved** - The full council all agreed that this would not be possible.

#### **09.23.122 To note AGAR has been complete and certificate is on the Website.**

The Full council noted this.

#### **09.23.123 To discuss Cheese and Wine tasting evening 24<sup>th</sup> November 2023**

This was discussed - tickets will be approx. £20 per person with a maximum of 60 people. Invitations will be sent out shortly.

There will be 3 different wines to try and a selection of cheeses to accompany the wine.

#### **09.23.124 To agree on a new light for Stour Street**

**Resolved** - The full council all agreed that a new LED light would replace the broken light. **Action - Clerk**

**09.23.125 To consider quote for new bin at the beach.**

**Resolved** - It was decided that the Full council would put this on hold until the new year and budget.

**09.23.126 To discuss the Waste bin outside St Elizabeth's Hospice Shop**

**Resolved** - The full council all agreed to replace the new bin - **Action Clerk regarding installation.**

**09.23.127 To discuss Manningtree High Street traffic.**

It was decided that a public notice on social media to ask for ideas and recommendation. **Action - Cllr Taylor**

**09.23.128 To Note the resignation of Cllr Alec Marsh.**

This was noted and want to thank him for all his hard work and wish him all the best for the future.

**09.23.129 To consider the following planning applications:**

**Resolved** - All applications were considered and all agreed on no objections

**09.23.130 To consider the following planning decisions:**

**Resolved** - All applications were considered and all agreed on no objections

**09.23.131 Finance**

**a)** To review the monthly financial Bank Reconciliation - as of 28<sup>th</sup> July 2023 there was a total of £20,056.67 in both bank accounts.

**Resolved** – The Council has seen this reconciliation and this has been confirmed and signed by the chair.

**b)** To review the monthly financial Bank Reconciliation - as of 30<sup>th</sup> August 2023 there was a total of £18,873.58 in both bank accounts

**Resolved** – The Council has seen this reconciliation and this has been confirmed and signed by the chair.

**c)** To approve new payments for September, in accordance with the 2022/23 budget – please see attached payment list.

**Resolved** – Cllr Taylor proposed and Cllr Stocks seconded the payments – all in favor.

**09.23.132 To review any urgent correspondence received after the agenda has been set.**

None received

**09.23.133 To discuss this months “what has your council been doing this month?”**

**09.23.134 To discuss where the resolutions for the current meeting have an impact on biodiversity**

A new bin

Continued work by the Street Keepers

To try and source eco friendly wreath **Action - Clerk**

New LED Light

**09.23.135 Items for the next meeting to be added to the meeting.**

None

**09.23.136** There being no further business the chair closed the meeting at 9.02pm.

**09.23.137** Next Town Council Meeting 19<sup>th</sup> October 2023. 7.30pm at the Masonic Hall.

Signed.....

Date.....