



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs Ruth Frost

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Minutes of the Full Town Council Meeting held at the Masonic Lodge in South Street, Manningtree, CO11 1BG Thursday 20th July 2023 at 7:30 p.m

Present: Cllr. M. Taylor (Mayor) Cllr. R Stocks (Deputy Mayor) Cllr. L Lay-FLurrie
Cllr. L. Dunnett
Cllr. J. Charlesworth

In attendance: Mrs. R Frost (Clerk)

07.23.81 To receive and approve any Apologies for Absence

Cllr T Barrett and Cllr C Guglielmi sent their apologies and these were received and accepted by the Council

07.23.82 To receive any Declarations of Interest None received

07.23.83 Minutes of the 15th June 2023 were approved and signed.

Resolved that the minutes of the Town Council Meeting held on the 15th June 2023 were approved as a correct record and signed by Cllr. M. Taylor

07.23.84 Public Announcements

Manningtree Regatta 5/6th August was discussed and hope the event will be a huge success

07.23.85 Public participation session with respect to items on the agenda and matters of mutual interest

No Public present

07.23.86 Reports from the District and County Councils – circulated prior to the meeting.

These are also available on the council's website.

07.23.87 Report from Essex Police

Now receiving weekly newsletter - Essex Police Dispatch

07.23.88 Report from Street Keepers

North Street looking very untidy, have sent an email to Environment Design to look. **Action - Clerk.** It was reported that new members are joining all the time and approximately 8 people attend each session.

Polly Plowman is very keen to tidy up the area on the bus shelter at Market square, this is where the new tree will be.

She will be contacting The Rotary Club to see if they would be willing to help.

The Metal Manningtree Sign on Market Square needs to be refurbished with new paint.

It was also discussed that the trackway near the wildlife garden is getting worse and slippery, a few suggestions to make this area more appealing were put forward.

- To speak to public realm TDC to see what they advise. **Action - Clerk.**
- Increase the size of the wildlife garden to cover the walkway.
- To possibly re-seed the area with grass seed or wild meadow seed (Keep of the Grass sign)
- Possible new path to cost £3000+ (last year's cost)
- John Hall suggested to find a sponsor to help with the area.

Clerk to Chase co-op re spraying within the carpark. **Action - Clerk**

07.23.89 Report from Business Chamber

Pride made approx. £1500 profit.

Art on the Walls was very well attended.

A Halloween trail has been discussed.

2nd December Christmas Market.

Community Solar panel initiative.

07.23.90 Report from Dementia Awareness

No Update

07.23.91 Report from other committees and representatives

Cllr J Charlesworth gave a report on his attendance at the Norwich to Tilbury infrastructure meeting.

Cllr J Charlesworth to attend a training course on Funding.

TDALC - Cllr L Dunnett to attend.

07.23.92 Progress report from the Clerk

An email was sent to Cllr C Guglielmi requesting updates on the methodist church and a new motorbike parking space and new sign for Quay Street.

Lanyards have been received and given to Councillors. Cllr Marsh lanyard is on order. Big apologies from the Clerk.

The sunscreen dispenser is now working.

A New bin to be placed at the far end of the beach. Addition information to be sort - **Action - Clerk**

Clerk to contact Cllr C Guglielmi regarding 20's Plenty, additional parking for motorbikes and new sign - **Action - Clerk**

Invitations for Remembrance Sunday to be sent. **Action - Clerk**

Clerk to chase Environment Agency regarding Water Dispenser. **Action - Clerk**

Affiliation to CVST to be cancelled. All agreed by full council

07.23.93 To review Risk Assessment

Cllr L Dunnett and the clerk has been through the risk assessment and after a discussion at the meeting the changes have been implemented

To also check Public Liability and Employers Liability re £10m. **Action - Clerk**

07.23.94 Additional benches along the Riverbank

This has been withdrawn.

07.23.95 Unity Bank

After a discussion it was decided to move banks to Unity as Barclays have not been very helpful. This will be started once payments have been made for July so that it can be dealt with whilst council have their August break. Proposed Cllr Taylor, Seconded Cllr Charlesworth. **Action - Clerk**
Signatories have been agreed.

07.23.96 Cheese and Wine evening

This was discussed and a meeting is to be held between Cllr M Taylor and B Watts to discuss the licence agreement and other issues. **Action M Taylor**

Steve to supply wine from Winyl at cost. An additional cost of £30 will be required to cover the cost of an extra staff member for Winyl.

Possibly ask The Deli to supply cheese. The council decided that this was a good idea. Donations will be given to Singing for Dementia.

07.23.97 To consider the following planning applications:

Resolved - All applications were considered and all agreed on no comment.

07.23.98 To consider the following planning decisions:

Resolved - All applications were considered and all agreed on no comment.

07.23.99 Finance

a) To review the monthly financial Bank Reconciliation - as of 30th June 2023 there was a total of £25,441.69 in both bank accounts.

Resolved – The Council has seen this reconciliation and this has been confirmed and signed by the chair.

b) To approve new payments for July, in accordance with the 2022/23 budget – please see attached payment list.

Resolved – Cllr Taylor proposed and Cllr Stocks seconded the payments – all in favor.

c) To note payment to Royal Mail for the P.O Box has been made.

Resolved - it was noted and all in favor. This will be reviewed again in April - **Action Clerk**

d) To note Office 365 payment has increased

Resolved - it was noted and all in favor.

e) To note £1945.54 has been received for the VAT refund

Resolved - it was noted and all in favor.

f) To note £36.88 has been received for Bank Interest.

Resolved - it was noted and all in favor.

g) To approve payments for August - Clerk Salary and Expenses, Webfactory and Office 365.

Resolved - it was noted and all in favor.

07.23.100 To discuss this months “what has your council been doing this month?”

The Manningtree Beer Festival was well supported again.
To put forward Star Awards nominations **Action - Cllr Taylor & Cllr Marsh**

07.23.101 To discuss where the resolutions for the current meeting have an impact on biodiversity

A new bin
Continued work by the Street Keepers

07.23.102 Items for the next meeting to be added to the meeting.

None

07.23.103 There being no further business the chair closed the meeting at 9pm.

07.23.104 Next Town Council Meeting 21st September 2023. 7.30pm at the Masonic Hall.

Signed.....

Date.....