



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs Ruth Frost

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Minutes of the Full Town Council Meeting held at the Masonic Lodge in South Street, Manningtree, CO11 1BG Thursday 15th June 2023 at 7:30 p.m

Present: Cllr. M. Taylor (Mayor) Cllr. R Stocks (Deputy Mayor) Cllr. L Lay-Flurrie
Cllr. L. Dunnett Cllr. A. Helm-Baxter
Cllr. J. Charlesworth

In attendance: Mrs. R Frost (Clerk) Cllr T Barrett

06.23.52 To receive and approve any Apologies for Absence

Cllr A Marsh sent their apologies and these were received and accepted by the Council

06.23.53 To receive any Declarations of Interest

Cllr. A. Helm-Baxter declared an interest - Agenda Item 03.23.62

06.23.54 Minutes of the 15th June 2023 were approved and signed.

Resolved that the minutes of the Town Council Meeting held on the 15th June 2023 were approved as a correct record and signed by Cllr. M. Taylor

06.23.55 Public Announcements

It was discussed that on 24th June 2023 Manningtree Will host their first ever Pride event. The council hope it will be a great success bringing awareness and diversity to our Town.

06.23.56 Public participation session with respect to items on the agenda and matters of mutual interest

No Public present

06.23.57 Reports from the District and County Councils – circulated prior to the meeting.

These are also available on the council's website.

Cllr T Barrett discussed the report and informed us on how the new district council is going to move forward.

06.23.58 Report from Essex Police

Now receiving weekly newsletter - Essex Police Dispatch

06.23.59 Report from Street Keepers

Plants have been stolen from the Tubs in the high street, Craft nurseries are aware and are kindly replacing them.

A thank you will be sent to Craft Nurseries for kindly doing this.

The fire station is going to water the Wildlife Garden on Quay Street. However, this is only on training nights.

There is possibly a need to buy a water bowser and trailer as watering the plants is a must at this time of year. Storage will also need to be sorted, also an electric pump - **Action Clerk**

Environmental Design have agreed to water on a Monday or Tuesday but will ask for this to be increased to 3 times a week - **Action Clerk**

Perhaps a local business could sponsor the tubs so that they could water the plants.

Positive note Harwich and Clacton residents are keen on what the Street Keepers are doing. Also, Portsmouth Council are keen on been pesticide free - **Action Cllr Dunnett**

06.23.60 Report from Business Chamber

No report received - Committee Meeting Only

06.23.61 Report from Dementia Awareness

No report received

06.23.62 Report from other committees and representatives

- Mermaids Campaign is going great, loads of numbers using the beach
- Anna reported that rubbish had been left on the beach
- There are a lot of youths that congregate down there after school and now the weather is nicer the beach is becoming busier.
- A new larger bin, has been discussed and the clerk is asking Mistley if they have any spare as they replaced some earlier in the year if this is not possible the clerk will obtain prices for a larger bin. **Action - Clerk**
- The Mermaids would like MTC to buy testing equipment at a cost of £350 so that they can continue to test the water for the bathing statues. A letter in writing officially requesting this is needed. - **Action - Cllr Taylor/Cllr Helm-Baxter**
- It has been agreed to join TDALC our new representative is Cllr L Dunnett
- North Falls - Cllr Charlesworth went along to the presentation, however it seems that they are not liaising with other facilities. It is very early stages and hopefully things will be clearer later.

06.23.63 Progress report from the Clerk

• The AGAR has been agreed by the full council and has been sent to PFK Littlejohn to Audit. It will be published on the website and notice of public rights to publication will be on the noticeboards.

- Methodist Church - Blue Setts this has been ongoing since March 2022. Another email regarding this is to be sent to Carlo. **Action - Clerk**
- New Tree- Details have been sent to Environmental Design, we are still waiting for them to replace the tree. **Action - Clerk**
- Beach Sand - Sand has been delivered, awaiting an invoice. **Action - Clerk**
- Lanyards - Photos have been received and ready to get them made. **Action - Clerk**
- Christmas Market - awaiting more information regarding request for donation. **Action - Clerk**

06.23.64 Ditch adjacent to co-op car park

An email has been sent to Neil Lister Coast & Heath AONB - Volunteer Work Parties to see if this

project can be placed onto his list.

06.23.65 Quay Street - Motorbike park

This has been discussed to be near the garden in the small triangle, an email to Carlo to see if any further information has been obtained. **Action - Clerk**

06.23.66 Remembrance Sunday - The Masonic Hall has been booked and the road closure notice has been sent. Invitations will be sent out once finalized.

Masons, Rotary, Fire Brigade, Police, Sailing Club, TDC Councillors, Cadets, British Legion, North Essex Veterans, Street Keepers, Mermaids. **Action** - Full council to decide on who is to be invited

06.23.67 Manningtree Town Signage

This was discussed and was decided to find quotes to replace 2 signs. The signs are very old and are now looking messy. Cast Iron is an option however this will be at a higher cost. **Action - Clerk**

06.23.68 Grass Cutting

This was discussed and a possible Tender process may be needed. It was also discussed that a handyman/gardener as a contractor could be an option.

Cllr Dunnett and Clerk to put plan in action to see what is required for the Tender.

Action - Cllr Dunnett/Clerk - Oakley - Benny

Grass cutting at South St, Quay St, weeding streets not covered by street keepers, watering of pots Bendall's court, post office, corner of NatWest, Outside hairdresser/Thai

06.23.69 Health & Safety conference.

It was resolved that this was not required at this time. Costs would also be incurred.

06.23.70 St John Hall

This was resolved that Manningtree Town Council are unfortunately unable to support this financially.

06.23.71 Mayoral Charity

It was resolved that the Charity this year will be Singing for Dementia. Christmas Market Raffle with goods donated by local shops, a license may be required however are there any implication because we are a council. **Action - Cllr Taylor**

06.23.72 Quay Street/The Walls "No Through Road" sign

This was discussed and decided to contact Carlo to see if this is a possibility as many people still drive through and not realising that it is not a through road.

Action - Clerk

06.33.73 To consider the following planning applications:

Resolved - None received

06.23.74 To consider the following planning decisions:

Resolved - None received

06.23.75 Finance

a) To review the monthly financial Bank Reconciliation - as of 30th May 2023 there was a total of £26,501.26 in both bank accounts.

Resolved – The Council has seen this reconciliation and this has been confirmed and signed by the chair.

b) To approve new payments for June, in accordance with the 2022/23 budget – please see attached payment list.

Resolved – Cllr Taylor proposed and Cllr Stocks seconded the payments – all in favour.

c) To approve and sign AGAR

Resolved - it was noted and all in favour.

d) To approve Insurance renewal with Ansvar

Resolved - it was noted and all in favour. - **Action - Clerk to move this to April in time for renewal**

06.23.76 To discuss this months “what has your council been doing this month?”

We had Earth Festival which was supported by a massive amount public. A huge congratulations to everyone involved.

We have supported the mermaids

06.23.77 To discuss where he resolutions for the current meeting have an impact on biodiversity

Ditch at Co-op Car Park

Mermaids Testing Kit

New Bin

06.23.78 Items for the next meeting to be added to the meeting.

Review Risk Management - raised by Cllr Dunnett

Additional Benches and Riverbank - Co-op - raised by Cllr Lay-Flurrie

06.23.79 There being no further business the chair closed the meeting at 21:07

60.23.80 Next Town Council Meeting 20th July 2023. 7.30pm at the Masonic Hall.

Signed.....

Date.....