



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. Jennifer Spear

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Minutes of the Full Town Council Meeting held at the Masonic Lodge in South Street, Manningtree, CO11 1BG on Thursday 17th November 2022 at 7:30 p.m.

Present: Cllr. M. Taylor (Mayor) Cllr. R Stocks (Deputy Mayor) Cllr. B. Brown
Cllr. L. Dunnett Cllr. L. Lay-Flurrie Cllr. J. Charlesworth

In attendance: Mrs J Spear (Clerk) and 42 members of the public

11.22.153 To receive and approve any Apologies for Absence

Apologies were received from Cllr Coley and Cllr Marsh, there were accepted by the Council.

11.22.154 To receive any Declarations of Interest

None declared

11.22.155 Minutes of the 20th October 2022 meeting to be approved and signed.

Resolved that the minutes of the Town Council Meeting held on the 20th October 2022 are to be approved as a correct record and signed by Cllr. L. Lay Flurrie.

11.22.156 Public Announcements

- **Manningtree Town Councils Winter Litter Pick - Saturday 19th November at 10:00 meeting at the beach**
- **Late Night Shopping in Manningtree every Thursday from 1st December.**
- **17th December Light Parade, Lantern Making from 17:00**
- **CVS are running The Winter Warmer Project on Saturday 3rd December at Foundray Court between 10: and 12:00 where they will be giving out winter warmer packs.**

11.22.157 Public participation session with respect to items on the agenda and matters of mutual interest

- 20 is Plenty Report read by Soroya Porter - report attached to the minutes.

Cllr Taylor proposed to move item 11.22.161a up the agenda to discuss now, all Cllrs in favour of this.

Cllr Brown as the 20 is Plenty Committee member asked for a show of hands for the members of the public who were in attendance for this policy - nearly all members of the public raised their hands, (too quick for the clerk to count).

Cllr Brown proposed for Manningtree Town Council to petition Essex Highways and Essex County Council to begin the process of making Manningtree Town Council a 20 mile per hour limit in the Town.

Resolved - Cllr Stocks Seconded, all in favour of supporting this item

Action - Clerk

- Representative from PACE regarding item 11.22.167, they have donated half of the cost of the library books requested and do not want them to remain as reference books in the library as they want them to be books to inspire and educate other people in the area not just in the Manningtree Town area.

Cllr Taylor proposed moving item 11.22.167 up the agenda to discuss now, all Cllrs in favour of this.

Cllr Taylor advised the books have been purchased and are in the library - but are not available for hire yet. The clerk advised the town council do not have the power to purchase library books, the Town council cannot 'donate' money to Essex County Council who would have purchased the books.

Resolved - The council has no power to purchase them, therefore no resolution is needed.

The Business Chamber offered to take the project on.

- Steve from the Business Chamber is wanting to discuss the local councils and business chambers working together for the Coronation next year.

Cllr Taylor proposed moving item 11.22.168 up the agenda to discuss now, all Cllrs in favour of this. Clerk advised that Lawford PC would like to work together but Mistley are planning their own smaller celebration, just need to check on the dates of the celebration to make sure they are on separate days.

Resolved - A working party needs to be set up with members from each group as a representative, Cllr Stocks and Cllr Taylor will be Manningtree Town Councils Representatives. A meeting will need to be set up and then items fed back to the council.

11.22.158 Reports from the District and County Councils – circulated prior to the meeting.

- Support from British Legion - Everyday Needs Grants Programme for members of the armed forces who need help with the cost of living.
- Charges will be implemented for recycling boxes.
- Most people should have received the second cost of living payment by now.
- Support for Tendring Families with the cost of living.
- Survey about remembering the pandemic - Cllr Dunnet going to check with previous Cllr Barker about memories that had already been collected, and feed back to the council.

11.22.159 Report from Essex Police

- Criminal damage in a shop on the High Street

Cllr Lay-Flurrie wanted it to be noted that it was very good to see 3 police Officers at the Remembrance Day Parade.

11.22.160 Progress report from the Clerk

- The clerk completed her Standing Orders training which was very interesting and informative.
- Remembrance Day feedback was very good this year, the clerk has already received suggestions for next year on how to improve the celebration next year. Remembrance need to be added to the Agenda for next year earlier.
- Request for a Chaperone for events for Cllr Brown, the clerk is waiting to hear back.

11.22.161 Reports from other committees and representatives

a) To Discuss the "20 is plenty" proposal, wording for the website and next steps - Cllr Marsh
Discussed under item 11.22.157

b) Dementia Friends Meeting

Cllr Stocks and Cllr Taylor attended the meeting, touched base with the Alzheimer's society to re-double check what is left for MTC to do to become dementia friendly. This includes adding a page to the website signposting where people need to go to for support, the Clerk is adding this to the website but cannot add a list search which is the second request.

c) Emergency Plan

Cllr Stocks and the clerk met with the other emergency plan representatives from Lawford and Mistley and updated this, added on the Defibs.

d) Street Keepers

Tree Dressing ceremony will take place on the 2nd December, with a low-key launch on Sat 3rd December by candle light from 15:30 to 17:30, with some refreshments. Down on Quay Street at the wildlife garden. Cllr Dunnet will ask Sharon to send over a poster for the Clerk to add to the website.

e) 20 is plenty - Proposal wording for the website needs to be agreed, and added to the website.

11.22.162 To consider the following planning applications:

APPLICATION NO: 22/01473/LBC

PROPOSAL: Proposed removal of chimney stack on east side of building down to ridge and reinstating like for like red brick with reinstatement of internal degraded feather courses.

LOCATION: North House The Walls Mistley Manningtree

Resolved that the council have no comment on this planning application.

APPLICATION NO: 22/01752/LBC

PROPOSAL: Proposed installation of shed in garden, change of use of garage into home office, upgrade driveway, removal of wrought iron fencing and replacement driveway

LOCATION: Cumberland House, 50 South Street Essex CO11 1BQ

Resolved that the council have no comment on this planning application.

APPLICATION NO: 22/01066/FULHH

PROPOSAL: Proposed alteration, improvement and extension to a grade 2 listed building, including a new outbuilding to the rear garden to provide off-street parking.

LOCATION: 59 South Street Manningtree Essex CO11 1BQ

Resolved after much discussion it was agreed that the council have no comment on this planning application.

11.22.163 Planning Decisions

22/01145/LBC Approval - Listed Building Consent 20.10.2022 Delegated Decision	Mr Tim Adams	Proposed relocation of the existing bathroom by converting one of the bedrooms into the main bathroom. The existing bathroom will then become an office space.	The Crown 51 High Street Manningtree Essex CO11 1AH
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01 The works hereby permitted shall begin before the expiration of three years from the date of

this consent.

Reason - To comply with the requirements of Section 18(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990, as amended by the Planning and Compulsory Purchase Act 2004.

02 The development hereby permitted shall be carried out in accordance with the following approved particulars:

DWG NO. 2403/701
Design, Access and Heritage Statement
Statement for Bathroom Conversion

Reason - For the avoidance of doubt and in the interests of proper planning.

11.22.164 To discuss an update on the school engagement plans - Cllr Brown

Cllr Brown advised he has had a meeting with the deputy head of Manningtree High School, who has recommended a possible project with the Council due to the upcoming elections.

11.22.165 To Discuss the Community Engagement Award Ceremony

Clerk has sourced having the awards ceremony in the function room at the Masonic Lodge, for the 12th January with a drink and nibble reception. The cost of a bottle of prosecco is £11 - Cllr Lay-Flurrie requested normal wine aswell as. The hire of the room is free, the bar will be open and manned, and the clerk will purchase nibbles from a local supplier to place around the room.

Guest list to include - District and County Cllrs, award Winners and a plus one, Business Chamber Representee, Masons and rotary too, plus the council.

Resolved - All in favour.

Action - Clerk

11.22.166 To discuss the nominations for the Community engagement award.

Cllr Dunnet proposed the main organisers of the Earth Festival, Cllr Lay Flurrie proposed Steve Russell, (nomination forms attached to the minutes).

Cllr Taylor proposed to have two awards, one for a group and one individual award going forward. All in favour.

Resolved - All in favour of awarding these 2 groups.

Action - Clerk

11.22.167 To discuss the purchase of books for the library for the Environmental Project

Resolved - under item 11.22.157

11.22.168 To discuss arrangements for HM the King's Coronation on the 6th May 2023

Resolved - Under item 11.22.157

11.22.169 Policies & Procedures

a) To consider creating a Street Management Policy

Cllr Brown proposed creating an actual Policy to go on our website to show that Manningtree Town Council do not use Glyphosate in the Town. Clerk advised this is not a policy, more of a pledge not to use harmful chemicals in the Town. At the moment the Town Council are waiting for an

Environmental Policy to be adopted by TDC and the council would like to wait for that and incorporate that with our own pledge.

Cllr Dunnet explained how the Street Keepers work, how they pick their areas out and advised that once the areas have been done she advises environmental design which areas have been done so there is no cross over.

Action - Cllr Dunnet and Cllr Brown to report back at the next meeting.

b) To consider adopting the Respect and Civility Pledge

Resolved The whole council are in favour of adopting this policy.

Action - Clerk

c) To review the updated Standing orders, and ensure all Cllrs have an updated Copy.

Resolved All cllrs given a new copy, discussed the amendment made in section 26, all signed to say they had been received.

11.22.169 Highways/Environment

a) To discuss replacing the missing posts on the South Street Green

Resolved - After much discussion it was agreed to replace the posts, as a capital project for next year. Cllr Charlesworth is going to check to see if any others that are still standing need replacing and the clerk will source quotes for the work.

Action - Clerk and Cllr Charlesworth

b) To discuss ordering a memorial bench for Queen Elizabeth II

Resolved - All in favour of purchasing a memorial bench for the South Street Green, but with a matching one to the one that is already there with the addition of a memorial Plaque. Where it is to be placed it will also need a base. Therefore this is a project for next year also.

Action - Clerk

c) To discuss the blue setts in the road at a couple of locations

Resolved - To keep an eye on this items and make sure they are on the list to be fixed.

Action - Clerk

11.22.170 Finance

a) To review the monthly financial Bank Reconciliation - As of 11th November 2022 there is a total of £26,768.73 in both the Bank Accounts.

Resolved – The Council has seen this reconciliation and this has been confirmed and signed by the chair.

b) To discuss giving a grant to Acorn Village

Acorn Village have sent over a grant request to the value of £1000 to go towards their new well being hub, the clerk confirmed that there is only £373 left in the donation budget for this financial year. It was also confirmed that the Council donated £457.85 (gift aid £572.31) from the donations made at the Platinum Jubilee Celebration. After much discussion it was **resolved** that there isn't enough money left in the budget this year to agree to this request, but would like them to come back to us next year earlier on in the year to be able to grant a request if possible.

Action - Clerk

c) To discuss becoming members of the MDBC at a cost of £35.

Resolved - Proposed by Cllr Stocks and all council in agreement to become a member of the business Chamber.

Action - Clerk

d) To discuss giving a donation to the Business Chamber for the Christmas Lights

Resolved - Cllr Charlesworth proposed and all in favour of making a donation towards the Manningtree Town Christmas lights this year of £100.

Action - Clerk

e) To Discuss the purchase of smaller trophies for the Community Engagement Award

Resolved - All in favour of purchasing a number of trophies to have a small stock of them.

Action - Clerk

f) To approve new payments for November, in accordance with the 2022/23 budget – please see attached payment list.

Resolved – Cllr Dunnet proposed and Cllr Stocks seconded the payments – all in favour.

Action - Clerk

Payments Received:

None

11.22.171 To discuss this months – “What Has your council been doing this month?”

Clerk Suggestion on the funds that have been raised and donated this year, **resolved** - all in favour.

11.22.172 To consider whether resolutions from the current meeting have an impact on biodiversity

- Tree Dressing Ceremony
- 20 is Plenty

11.22.173 Items from councillors to be added to the next agenda

- Red Lines on the High Street outside the War Memorial and also other areas.
- Street Management Pledge
- Adding a member to the personnel Committee
- Mayors Charity
- Memorial Bench Cost

11.22.174 This section of the meeting is closed to the public (Public Bodies (Admissions to Meetings) Act 1960, s 1 (1) g)

The Personnel Committee advised that they are meeting with the Clerk tomorrow afternoon to discuss a complaint raised from her holiday.

11.22.175 To note date and time of the next meeting

a) Finance Meeting

Resolved - That the finance meeting be held at the Church on Thursday 24th November at 7:30.

b) December Meeting

Resolved - That the finance meeting be held at the function room at the Masonic Lodge on Thursday 15th December at 7:30.

There being no further business the Chair closed the meeting at 21:32pm

.....signed.....date

20 is Plenty Report

Earlier this year we came to the Council to ask for your support and help in getting a 20mph advisory speed limit for ideally all of Manningtree, but at the very least for those roads in the town such as High Street, South Street and Brook Street that are now seeing rising levels of traffic travelling at ever increasing speeds.

The World Health Organisation states that the most effective way to improve pedestrian safety is to reduce the speed of vehicles. The Royal Society for the Prevention of Accidents (RoSPA) states that 45% of pedestrians are killed when struck by a car going at 30mph or less, but only 5% are killed when going at 20mph or less. In the distance a 20mph car can stop, a 30mph car will still be doing 24mph.

Department of Transport Freeflow speed statistics show that that lowering speed limits does bring speeds down. In Bristol, they found compliance with 30mph limits also increased when 20mph was implemented. DfT compliance figures show that the majority of drivers drive more slowly when the speed limit is 20mph.

When the Department for Transport looked to see if drivers ignored 20mph limits if they didn't also put additional traffic calming in, they found that most comply without those additional measures. The 'population paradox' shows how small speed reductions over wide areas bring more benefits than big interventions in specific places. I'll come back to this point in a minute.

Pollution reduces in 20mph areas, particularly from diesel, as was shown in a Report by Imperial College for the City of London conducted in April 2013. Less accelerating / braking reduces brake and tyre particulates. NICE recommends 20mph without speed humps for better air quality, lower noise levels, vibration and road wear. The effect on local businesses is very positive. Businesses thrive where it is safe to walk and cycle and more money is available to the local economy.

It is also worth noting that Colchester Borough Council are now requiring 20mph limits on newly-built residential roads. Suffolk County Council has a speed limit policy which says *'The Department of Transport has encouraged highway authorities to introduce 20mph limits in urban areas and village streets that are primarily residential'*.

Manningtree Town Council will undoubtedly be regarded as very forward thinking in seeing the value to its residents and visitors alike if we adopted this speed limit. We

are lucky enough in this town to have the partial survival of our medieval street plan, but by definition, these roads were never designed to carry the type and volume of traffic they do now, nor for it to move at modern speeds. As a result, a working group was set up with the Council's support.

Rowhedge has recently been successful in getting a 20mph limit adopted in its town. When we asked them for information about this, their parish clerk said that they had also been approached on the same subject by Wivenhoe Town Council, Fingringhoe Parish Council as well as Abberton & Langenhoe Parish Council. So Manningtree is not the only place experiencing this problem and Rowhedge has proved that reducing the speed limit is a perfectly achievable solution. As is demonstrated by the earlier information from the Department of Transport on the 'population paradox', several towns and villages taking this action will also bring more benefits to the wider area.

MTC demonstrated when the town addressed the Glyphosate problem that it is unafraid to be a standard bearer when looking to make this a safer, greener place for people to live. We believe that Manningtree should rightly be in the vanguard of councils bringing in the 20mph limit rather than trailing behind. The decision for Rowhedge shows that Essex County Council and the Highways Department are now looking at these schemes with a much more favourable eye than previously.

Following the route map that Rowhedge has kindly provided, the next step that needs to be taken by Manningtree Town Council is to ask for a full tour of the roads with Essex County Council engineers - I believe the previous visit only looked at a few and was mainly looking at modifications to the roads, rather than the 20mph limit. A meeting of the Council will need to formally adopt and resolve to support the project and then send notification of this to the next rung of local government. Once this is done, ECC will be able to carry out a speed survey if they think this necessary and to begin the public consultation process which of course this working group would help to facilitate.

The success of Rowhedge in implementing 20mph is very encouraging and this working group believes that the time is right for Manningtree to do likewise. We ask that you give this report careful consideration and agree to take this crucial matter forward.

Many thanks

Manningtree 20's Plenty Working group