



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. Jennifer Spear

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Minutes of the Full Town Council Meeting held at the Masonic Lodge in South Street, Manningtree, CO11 1BG on Thursday 20th October 2022 at 7:30 p.m.

Present: Cllr. R Stocks (Deputy Mayor) Cllr. B. Brown Cllr. L. Dunnett
Cllr. L. Lay-Flurrie Cllr. A. Marsh Cllr. J. Charlesworth

In attendance: District Cllr. A. Coley and Mrs L Djuve-Wood (Locum Clerk)

10.22.131 To receive and approve any Apologies for Absence

Apologies were received and accepted from Cllr. M. Taylor.

10.22.132 To receive any Declarations of Interest

There were no declarations of interest.

10.22.133 Minutes of the 29th September 2022 meeting to be approved and signed.

Resolved that the minutes of the Town Council Meeting held on the 29th September 2022 are to be approved as a correct record and signed by Cllr R Stocks subject to the below amendments:

- Item 09.22.109 Public Announcements, Police Community Street Meet: to change 'will take place' to 'took place';
- Item 09.22.110 Public Participation Session, Resolution Business owners site visit boards: to change 'November' to 'October';
- Item 09.22.110 Public Participation Session, Resolution Manningtree Mermaids: to change 'receive' to 'apply for';
- Item 09.22.114 b) Street Keepers: to change 'will the council agree in principle to support this' to 'Approved by council'.

10.22.134 Public Announcements

- Manningtree Town Council's Winter Litter Pick will take place on Saturday the 19th November 2022 at 10a.m. meeting at the beach. Cllrs. are to put up two printed posters each advertising the event around the town.

10.22.135 Public participation session with respect to items on the agenda and matters of mutual interest

There were no members of the public present.

10.22.136 Reports from the District and County Councils – circulated prior to the meeting.

District Cllr. Coley gave an update on the Manningtree Park development noting that he and others had attended a meeting with City and Country at their request. Building regulations changed in June, meaning phase one of the development is being built under the old regulations with the remaining development under the new regulations. The new regulations stipulate much higher requirements when dealing with carbon footprint and as such phase two and beyond housing will be fitted with solar

panels. Cllr. Dunnett expressed concern regarding sufficient healthcare, school and dental provision for residents with the development of so many new houses.

Cllr. Coley also provided a brief update on Mistley Place Park noting a proposal for Tendring District Council to possibly purchase the land as a publicly owned space, with the district council being responsible for preservation, upkeep and refurbishments in consultation with local residents.

It was noted that the County Council report had not been received.

10.22.137 Report from Essex Police

The report from Essex Police had been received. No significant events were noted.

10.22.138 Progress report from the Clerk

- The winter salt stock had been received by Rose Builders;
- The sun cream dispenser had been removed for the winter along with a stock of toys to store;
- A response had been received from Essex Highways regarding the white lines on Quay Street opposite the sailing club, stating that whereas people can park their vehicles there whilst loading or unloading their boats, they cannot do so whilst going sailing.

10.22.139 Reports from other committees and representatives

a) The “20 is plenty” working party

Cllr. Brown advised that the next meeting is currently being arranged. There was no further update.

b) Street Keepers

There was no update.

c) Feedback from the appraisal of the Conservation Area of Foundry Court

Cllrs. Stocks and Lay-Flurrie had attended the public exhibition regarding the Mistley and Manningtree conservation area on the 20th October 2022. Cllr. Stocks noted that the proposal is for the top of Trinity Road where the allotments are located to be taken out of the conservation area. District Cllr. Coley was asked whether he thought this would impact planning decisions regarding potential development of the land. He replied this would most likely be a supplementary consideration only and that it is unlikely any planning permission for further housing would be approved with the current adopted Tendring District Local Plan and a housing supply that has already been fulfilled. It was agreed that there was no need to arrange a meeting to discuss this matter further.

d) Business Chamber - Pride

Cllr. Stocks had attended the last Business Chamber meeting where she had suggested that Pride be combined with the Earth Festival. The Business Chamber had confirmed that they would like to organise Pride as a separate event.

e) PACE

Cllr. Brown noted that PACE has now increased in size enough to allow them to apply for Community Interest Company status.

f) Plastic Free

Whereas at the last meeting The Plastic Free Group had a new Chair, they have since resigned. The group is now looking at working with businesses who are already on board with a view to moving these from standard plastic free status to gold.

10.22.140 To consider the following planning applications:

a) Application: 22/01535/LUPROP

Proposal: Proposed loft conversion including new rear dormer and velux windows.

Location: 4 Lushington Road Manningtree Essex CO11 1EF

Resolved - The council have no comment on this application.

b) To discuss the Road Closure application for Saturday 17th December 2022 - from the junction of Station Road to the junction of the High Street, to the junction of The Walls between 15:00 and 21:00 hrs for the Manningtree Winter Light Festival.

District Cllr. Coley advised that the bus company had raised an objection due to the diversion route creating a very long walk for elderly passengers from their normal bus stop. It was suggested that perhaps the community bus could meet the diverted bus at its diversion point and bring passengers back to their actual stop. As the road closure is only for a day it was **resolved** that the council support the application.

c) Application NO: 22/01650/LBDISC

Proposal: Discharge of conditions 3 (Schedule of Repairs), 4 (Door Details), 5 (Built-in Joinery Details) and 6 (External Features) of application 22/00536/LBC.

Location: The Crown 51 High Street Manningtree Essex

Resolved - The council have no comment on this application.

10.22.141 Planning Decisions

- 22/01145/LBC, Proposed relocation of the existing bathroom by converting one of the bedrooms into the main bathroom. The existing bathroom will then become an office space. The Crown 51 High Street Manningtree Essex CO11 1AH. Approval – Listed Building Consent.
- 22/01480/TCA, 1 No. Coe's Drop Gauge Prunus tree overhanging the garden wall and footpath to the rear - reduce the canopy by 30% to avoid nuisance to footpath users. 7 Brook Street Manningtree Essex CO11 1DJ. Approval – Full.
- 22/01163/LBC, Proposed repairs to garden wall. 31 South Street Manningtree Essex CO11 1BG. Approval – Listed Building Consent.

10.22.142 To discuss an update on the school engagement plans

Cllr Brown had been advised to get in touch with the Clerk of the Board of Governors.

Action Cllr Brown

10.22.143 An update on plans for Remembrance

Cllr. Stocks stated that Cllr. Taylor had sent out all relevant invites and that the Function Room in the Masonic Lodge had been booked to be used for tea and coffee. Cllr. Marsh noted that the Head Teacher of Lawford Primary School is very willing to be parade major.

Action Cllr. Taylor

10.22.144 To discuss the nominations for Community engagement award

Resolved – to defer to the November meeting with the possibility of doing two awards, for one organisation and one individual.

10.22.145 Councillors reports

a) Update on the Jewsons Wall enquiry - Cllr Brown

No update received from Jewsons. **Resolved** – that the project be shelved for now.

b) Report back on the location of the books purchased for the Environmental Project at the library – Cllr Brown

Cllr. Brown had been informed that keeping the books for Manningtree residents only goes against standard library protocol and that the only way this can be achieved is for the books to be marked as reference books, meaning they cannot be removed from the library at all. The locum clerk noted that it may prove difficult for the council to justify using S137 funding on a project where the books have already been funded by Essex County Council. She also noted that any S137 funding request would have to come from the organisation requesting it rather than the Council offering it without a request.

Resolved – that the item be deferred for further discussion at the November meeting and that the clerk investigate if there are any other powers available other than S137 under which the council can fund 50% of the books. **Action Clerk**

10.22.146 Highways/Environment

a) To discuss ordering an extra litterbin for the Beach Area

Resolved – that the Council order an extra litterbin from Tendring District Council. **Action Clerk**

b) To discuss the increase of advertising boards on the crossroads (Report provided by Cllr. Marsh)

It was noted that the situation seems to have improved a bit and **resolved** that the council will keep an eye on the situation.

c) To discuss the second case of Glyphosate Spraying in Manningtree

There is no proof that a second case of Glyphosate spraying actually took place. Cllr. Brown suggested that the Council consider putting a policy in place for street keeping.

d) To discuss the road markings in Manningtree

Resolved – that Essex Highways be contacted about repainting the road markings in South Street. **Action Clerk**

10.22.147 To discuss the idea of a day in Manningtree for local clubs/ societies to be able to promote what they offer

Resolved – that a day be organised at the Masonic Lodge on a weekend during Spring and that a working group consisting of Cllrs. Charlesworth and Dunnett be set up to explore options and local appetite.

10.22.148 Finance

a) To review the monthly financial Bank Reconciliation

As at 6th October 2022 there was a total of £28,295.85 in both accounts.

Resolved – The Council has seen this reconciliation and this has been confirmed and signed by the chair.

b) To discuss giving a donation for Essex & Herts Air Ambulance

Resolved – that a £100 S137 donation be given to Essex & Herts Air Ambulance. **Action Clerk**

Payments Received:

- a) £322.50 bursary received back for Clerks training
- b) £12.50 received from Frating Parish Council for 50% net cost of training
- c) £13003.50 Second precept installment received
- d) £206.50 second installment £206.50 LCTS grant received

Please note some of these payments have been received after the last reconciliation which is why the reconciliation amount is lower than it should be. This is due to the clerk being on holiday and doing

the reconciliation a few days early.

Resolved - The receipts were noted by the council.

10.22.149 To discuss this months – “What Has your council been doing this month?”

Cllr Marsh had produced a piece about the hedgehog population in Manningtree and why we have them.

10.22.150 To consider whether resolutions from the current meeting have an impact on biodiversity

The following items were noted as having a positive impact:

- Cllr. Marsh’s piece about the hedgehog population;
- The upcoming litter pick;
- Provision of a new litterbin;
- Discussion surrounding environmental library books; and
- 20’s Plenty.

10.22.151 Items from councillors to be added to the next agenda

- To discuss arrangements for HM the King’s Coronation on the 6th May 2023
- To consider replacing missing posts on South Street Green
- To consider creating a Street Management Policy

10.22.152 To note date and time of the next meeting

Resolved – That the next meeting is to be held on Thursday 17th November 2022 at 7:30pm at the Function Room in the Masonic Lodge.

There being no further business the chair closed the meeting at 21:17 pm.

.....signedDated