



# MANNINGTREE TOWN COUNCIL

*Clerk to the Council: Mrs. Jennifer Spear*

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## **Minutes of the Full Town Council Meeting held in the Function Room at the Mistley Masonic Hall on South Steet CO11 1BG on Thursday 21<sup>st</sup> July 2022 at 7:30 p.m.**

**Present:** Cllr R Stocks (Deputy Mayor) Cllr. B. Brown  
Cllr. L. Dunnet Cllr. L. Lay-Flurrie

**In attendance:** Mrs J Spear (Clerk), and 2 members of the public

### **07.22.74 To receive and approve any Apologies for Absence**

Apologies were received from Cllr Taylor, Cllr Baldwin and Cllr Coley, these were accepted by the council.

As Cllr Taylor is not present it was **Resolved** that Cllr Stocks, deputy Mayor would act as chair for the meeting.

### **07.22.75 To receive any Declarations of Interest**

None were declared.

### **07.22.76 To note the resignation of Cllr Sharon Barker**

This was noted and accepted by the council. The clerk has notified Tendring District Council and the vacancy is live on the website and in the noticeboards.

### **07.22.77 Minutes of the 16<sup>th</sup> June 2022 meeting to be approved and signed.**

**Resolved** that the minutes of the Town Council Meeting held on the 16<sup>th</sup> June 2022 are to be approved as a correct record and signed by

### **07.22.78 Public Announcements**

The next Police community Street Meet will take place at Manningtree Library on Wed 21<sup>st</sup> September between 10:30 and 11:30

### **07.22.79 Public participation session with respect to items on the agenda and matters of mutual interest**

Colin Garnham from Manningtree Sailing Club discussed the problems with the proposed "No Waiting at Anytime" to be implemented on Quay Street. He had with him a petition signed by 56 members of the sailing club opposing the proposal. He wanted to stress that at the moment they lease the slipway from the Crown and this proposal would have an impact on his members being able to have full use of the slipway. Further that it would make it difficult to receive delivery's for the running of their business.

Cllr Stocks proposed to move Agenda Item 07.22.86 up the agenda to be discussed, this was agreed by the rest of the council.

**Resolved** – Although the council understands that the environment agency need 24 hour access to the flood gates and cars parking there may be a nuisance to this, a complete ban on all traffic will be detrimental to the businesses operating from Quay Street, the Sailing Club and The Crown. The clerk

will write a letter outlining this to Essex Highways.

Polly Plowman would like to discuss what can be done about the fact that there is not longer a Yew Tree in the Garden at Yew Tree Cottage.

Cllr Stocks proposed to bring Agenda Item 07.22.87 up the agenda to be discussed, this was agreed by the rest of the council.

The clerk advised that the residents applied for planning permission to remove the tree, on 5<sup>th</sup> May, reference - 22/00779/TCA, this was agreed by the planning officer as it was possibly causing subsidence to the cottage.

**Resolved** – As this is a tree without a preservation order, in a private residents garden and the owners did apply for planning permission, there is nothing the council can do on this matter. They advised Polly to see if she could maybe speak to the residents as they may be willing to plant a new one.

#### **07.22.80 Reports from the District and County Councils – circulated prior to the meeting.**

At the time of the meeting a report from Essex County Council has not been received. The district report has been received and included a round up about the council tax rebate, the jubilee events, the coming Clacton Air show, the Earth Festival and a few other items – this is available to read in full on our website.

#### **07.22.81 Report from Essex Police**

There has been one burglary reported locally, this was noted by the Council.

#### **07.22.82 Progress report from the Clerk**

- The clerk is now in receipt of the bank details for the agreed donation – and will add to the payment list for the next meeting. Cllr Stocks and Taylor will be attending the next meeting on 19<sup>th</sup> August.
- The overgrown area around the Co-op steps has been cut down by TDC.
- There are other items ongoing but all are to be discussed on the agenda.

#### **07.22.83 Reports from other committees and representatives**

##### **a) The “20 is plenty” working party**

##### **b) To nominate a Cllr as a liaison for the Street Keepers**

Cllr Dunnet would like to put herself forward.

**Resolved** That Cllr Dunnet will become the Manningtree Town Council Liason for the street Keepers.

##### **c) To nominate a Council liason for PACE**

Cllr Brown would like to put himself forward for the role.

**Resolved** That Cllr Brown will become the Manningtree Town Council Liason for PACE.

#### **07.22.84 To consider the following planning applications:**

[22/00939/FULHH](#)

Les and Julie White

Chilterns, mill Lane Lawford Manningtree CO11 1DU – proposed removal of existing conservatory and replace with a single storey side and rear extension.

**Resolved** – The Council have no comment on this application

[22/00966/FULHH](#)

Ms Faye Barber

4 Lushington Road, Manningtree, Essex CO11 1EF – proposed loft conversion and dormer, rear single storey extension.

**Resolved** – The council have no comment on this application

[22/01025/FULHH](#)

1 Alston Villas Stour Street Manningtree Essex - Proposed loft conversion with two rear dormers.

**Resolved** – The council would like to comment on this application based on the neighbouring properties that may be affected as they will be overlooked by the rear loft conversion, not just the adjacent ones but the ones on South Street whose gardens also back onto the properties – this should be taken into consideration when reviewing the planning application.

[22/00633/FUL](#)

Tesco – High Street Manningtree – retrospective planning application for the new cooler, including adding acoustic panels to the sides.

**Resolved** – The council fully object to this proposal as per the previous application in that enough will not be done to stop the noise that is effecting the neighbours from this machine, there is no roof panel to keep the noise in so these noise reduction panels will not stop the issue. The clerk will action.

[22/01129/LBDISC](#)

8A South Street Manningtree Essex CO11 1BB - Discharge of conditions 3 (Roof details) and 5 (Dormer details) of application 21/00316/LBC.

**Resolved** – The council have no comment on this application

[22/01066/FULHH](#)

59 South Street Manningtree Essex CO11 1BQ - Proposed alteration, improvement and extension to a grade 2 listed building, including a new outbuilding to the rear garden to provide off-street parking.

**Resolved** – The council have no comment on this application

## **07.22.85 Planning Decisions**

[22/00453/FUL](#)

Mr Tim Adams

The Crown, 51 High Street Manningtree CO11 1AH - Proposed provision of tented structure over existing patio to provide covered external area for patrons.

**Full Approval**

## **07.22.86 To Discuss the Quay Street Intention Notice**

The North Side of Quay Street, from a point approximately in line with the boundary of property numbers 8 and 9 Quay Street, eastwards for a distance of approximately 8 metres.

**Effect of the Order:** To Implement 'No Waiting at Any Time' restrictions on the following lengths of road in the District of Tendring.

**Resolved** – Discussed under agenda item 07.22.79

## **07.22.87 Yew Tree Cottage – removal of the Yew Tree**

**Resolved** – Discussed under agenda item 07.22.79

## **07.22.88 To discuss ideas to increase school engagement**

**Resolved** – to revisit this item in September when the schools go back and that Cllr Brown will put together a clear proposal with which to contact the school.

**Action – Cllr Brown**

## **07.22.89 To discuss any potential projects for the ANOB working party**

**Resolved** – The clerk will contact them and ask if the clearing of the stream by the Co-op steps on the car park side of the Sea Wall would be a good project.

**07.22.90 An update on plans for Remembrance**

Clerk has applied for the road closure; Cllr Taylor has confirmed with the speakers from last year to attend and speak again. Clerk needs to contact the relevant groups to see if they will attend to parade.

**07.22.91 To discuss the possibility of a Manningtree Pride**

**Resolved** – Deferred to the next meeting.

**07.22.92 To discuss creating a Climate Action Plan**

**Resolved** – TDC are putting together a pack for Parish Councils so that there is a framework to follow, once this has been received the Council will look into next steps.

**07.22.93 To discuss becoming stakeholders in next years Earth Festival**

**Resolved** The council unanimously agreed to become stake holders in next years event – the clerk will add to the budget so it can be discussed at the November Finance and Precept meeting.

**07.22.94 Love Where you Live**

**Resolved** – Cllr Brown is agreed that Manningtree Town Council can use the Love Where you Live slogan he designed.

**07.22.95 To discuss an Environmental shelf being added in the library**

**Resolved** – The council agreed unanimously that this is a good idea. Cllr Brown will contact the library to see how this is to be done.

**Action – Cllr Brown**

**07.22.96 Highways/Environment**

**a) To discuss the Manningtree Signs**

**Resolved** – All agreed these need replacing, but full action deferred until September, clerk will look into approx. prices for the September meeting.

**b) To discuss the options for the replacement of the tree at the marketplace**

**Resolved** – That a fruit tree is what is wanted. The clerk will contact Ken Muir (fruit tree specialist) to ask what the best options are.

**c) An update on the Mural idea for the wall outside Jewsons**

Approx costs for the artist up to possibly £15000, out of Manningtree Town Councils budget, but there is a possibility that grants may be available to cover this. However, Jewsons need to be contacted to see if this project is a possibility.

**Resolved** - Cllr Brown to contact Jewsons.

**Action – Cllr Brown**

**d) To discuss the Glyphosate spraying that occurred in Manningtree**

Manningtree Town Council have received confirmation that Manningtree was sprayed in error, and have received an apology, as the new contractor had the old work sheets. This has now been rectified and they are in receipt of the correct ones.

**Resolved** – No further action required

**e) To discuss the increase of posters in the Town Centre**

**Resolved** – The main party responsible for the increase in posters has been aware that this in fact against the law and they shouldn't be being put up all over the town and that they will be removed.

**07.22.97 The Beach**

**a) Beach Toy Library**

The clerk has been along and taken out any broken items.

**b) Suncream Dispenser**

**Resolved** – That it will be fitted along the wall from the Beach Toy Library and Salvage Stitch Restore

will make a surround for it to be housed in/on.

#### **07.22.98 Finance**

**a)** To review the monthly financial Bank Reconciliation

As at 30<sup>th</sup> May there was a total of £22,993.88 in both accounts.

**Resolved** – The Council has seen this reconciliation and this has been confirmed and signed by the chair.

**b)** To discuss renewing the Councils Membership with CVST - £25

**Resolved** – All in favour of renewing for the next year.

**c)** To approve new payments in accordance with the 2022/23 budget – please see attached payment list – a total of £4,681.77

**Resolved** – Cllr Stocks proposed and Cllr Dunnet seconded the payments – all in favour. Clerk will action.

#### **Payments Received:**

**a)** £140.38 from Frating Parish Council – which comprises of 50% of the Post Box Cost and 50% of stationary costs (net)

**Resolved** – Payments received noted.

**07.22.99 To discuss this months** – “What Has your council been doing this month?”

**Resolved** – The installation of the sunscreen dispenser and also the great work that the Street Keepers have been carrying out.

**07.22.100** To consider whether resolutions from the current meeting have an impact on biodiversity

- Environmental Shelf at the library
- Possible Climate Action Plan
- Replacement of the tree at the market place with a native one
- ANOB project to clean the stream

#### **This section of the meeting is closed to the public (Public Bodies (Admissions to Meetings) Act 1960, s 1 (1) g)**

**07.22.101** To discuss moving working together with the District and County Council

**Resolved** – At this time the clerk will continue to send a report to the District/ County Cllrs after each meeting with any actions that support may be needed with. There is an open line of communication that a meeting can take place bi-monthly (or when needed) with the clerk and a few other representatives from the Council.

**07.22.102** To discuss the report from District and County Councils

- 20 is plenty Policy – Cllr Guglielmi is going to send over the results from the Trinity Road traffic survey. The 20 is plenty committee will need to build up a portfolio of evidence (including proof of accidents) to take to survey. There may be a possibility of 20MPH advisory signs but at the moment there is a 2/3 wait for road signs.
- There is a new Pot Hole Repair scheme which means that Pot Holes will be able to be repaired much quicker.
- Cllr Guglielmi discussed swapping minutes with Lawford and Mistley so that the 3 councils can begin to work together.

**07.22.103** Items from councillors to be added to the next agenda

**Resolved** – No new items are to be added as of this time as there are still a lot of outstanding projects.

**07.22.104** To note date and time of the next meeting

**Resolved** – That the next meeting is to be held on Thursday 15<sup>th</sup> September 2022 at 7:30pm at the Function Room in the Masonic Lodge.

There being no further business the chair closed the meeting at 22:01pm.