



# MANNINGTREE TOWN COUNCIL

*Clerk to the Council: Mrs. Jennifer Spear*

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**Minutes of the Full Town Council Meeting held in the Function Room at the Mistley Masonic Hall on South Steet CO11 1BG on Thursday 16<sup>th</sup> June 2022 at 7:30 p.m.**

**Present:** Cllr. M. Taylor (Chair) Cllr. B. Brown Cllr. A. Baldwin  
Cllr. L. Dunnet Cllr. S. Barker

**In attendance:** Mrs J Spear (Clerk), and 2 members of the public

## **06.22.52 To receive and approve any Apologies for Absence**

Cllr Stocks, Cllr Lay-Flurrie and Cllr Coley sent their apologies and these were accepted by the council.

## **06.22.53 To receive any Declarations of Interest**

None were received.

## **06.22.54 Minutes of the 19<sup>th</sup> May 2022 meeting to be approved and signed.**

**Resolved** that the minutes of the Town Council Meeting held on the 19<sup>th</sup> May 2022 are to be approved as a correct record and signed by the chair.

## **06.22.55 Public Announcements**

The Earth Festival is due to take place on Sunday 26<sup>th</sup> June 2022.

## **06.22.56 Public participation session with respect to items on the agenda and matters of mutual interest**

The 2 members of the public present want to discuss the possibility of the Town Council taking part/ being involved in a "20 is plenty" campaign. They have canvassed especially the residents in Trinity Street down to Brook Street, and would like to place placards in front gardens to begin to raise awareness of this campaign and try to reduce the speed used on those roads in particular. A request from the council has been made to make a donation towards the placards.

Cllr Taylor proposed to move agenda item 06.22.67.a up the agenda to be able to discuss this now.

**Resolved** All the council were in favour to move this discussion.

Cllr Barker advised that on the Climate crises course she is currently on, it has been discussed that part of Essex County Councils Manifesto is to reduce traffic calming in towns to make it safer for pedestrians, which is a positive sign.

Also there may be placards left over from the objection to the trinity road development and also after the Earth Festival there will be those ones aswell that could be reused.

The Town Council do not have the power to make a donation to buy the placards as the "20 is plenty" campaign is not as of yet a formal group, more of an idea.

It was proposed to form a working group that could be supported by a few members of the council so the campaign would be working in conjunction with the residents. Cllr Baldwin and Cllr Brown both volunteered to be part of this group. The first meeting is due to be held on 29<sup>th</sup> June before the next Town Council meeting.

The clerk will contact Stoke by Nayland who were successful in their “20 is plenty” campaign and feed back to the council and the working party, and will speak to Highways and ask how we as a town and a Council go about getting this policy in place.

#### **06.22.57 Reports from the District and County Councils – circulated prior to the meeting.**

*Available on the Manningtree Town Council Website*

The glyphosate spraying that occurred in Manningtree was mentioned on the report, details about the Council Tax rebate due to be paid to residents and also the cost-of-living payments that are due to be paid. Also, that all children in Essex are to be given a library card.

#### **06.22.58 Report from Essex Police**

There was a bike stolen from a communal bike store, this was noted by the Council.

#### **06.22.59 Progress report from the Clerk**

**a)** The quote requested for the replacement lamppost on Wherry Street is a difficult one – as the clerk is having difficulties getting a company to quote for it.

**b)** The pond weed that was removed from the fish pond at the market place by TDC which was going to be left as the employees were under the impression that the fish pond was looked after by MTC. The clerk with the support from Cllr Coley, had the pond weed collected the following day and it was clarified that the pond is still under the jurisdiction of TDC. It has been requested to find out if the replanting of the fish pond area is going to be done and which plants are going to be put there.

**c)** Bendalls Court – a member of the public has reported that there is a lack of signage about the parking, a broken fence and also rubbish being dumped there. She has reported the lack of signs and the broken fence to TDC and has also contacted Cllr Coley about the rubbish and has been in contact with the member of the public to let them know.

**d)** No update about the Glyphosate Spraying – clerk will continue to chase, but we need to make sure that this doesn't happen again at the next spraying season which is October, will request an answer by July's meeting.

**e)** The verges being overgrown on Colchester Road – the inspection date has been pushed back but the clerk will chase this too.

**f)** The Co op steps – a member of the public has reported that the steps are overgrown and not safe to use. Clerk has reported this to TDC as well to make sure this gets cut down – clerk will also have a check to see if this has been done as Cllr Taylor thinks it may now have been done.

**g)** The surplus drinks left over from the Jubilee Beach Party were donated to the Food Bank – Cllr Dunnet's idea.

#### **06.22.60 Reports from other committees and representatives**

##### **a) TDALC**

The clerk attended the meeting and the focus was on the North Falls Windfarm – which is an agenda item for further down to be discussed then.

##### **b) Rotary Club**

Cllr Brown attended their meeting and is looking at joining to be a valuable bridge between the Council and the Rotary.

##### **c) Plastic Free**

Cllr Barker attended but the bulk of the meeting was about the upcoming Earth Festival.

### 06.22.61 To consider the following planning applications:

(please visit TDC's website to look at planning applications to be considered, and if necessary and possible, visit the site before the meeting)

APPLICATION NO: [22/00981/TCA](#)

PROPOSAL: 1 No. Gleditsia - fell and remove roots.

LOCATION: 31 South Street Manningtree Essex CO11 1BG

**Resolved:** The Council has no comment on this application.

### 06.22.62 Planning Decisions

<a href="#">22/00764/TCA</a> Approval - Full 30.05.2022  Delegated Decision	Perlmutter	1 No. Elder - deadwood clean, 1 No. Walnut - lightly reduce to even up crown, 1 No. Birch crown lift by up to 2m, 1 No. Lawsons Cypress - remove, 2 No. Irish Yews - lightly shape, 1 No. English Yew by wall - trim into ball shape, 1 No. Yew - reduce and shape into ball, 1 No. Holly - top and start shaping into a ball.	Hill House 54 South Street Manningtree Essex CO11 1BQ
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<a href="#">22/00765/TPO</a> Approval - Full 30.05.2022 Delegated Decision	Mr Jonathan Perlmutter	2 No. Large Sycamores - reduce un even side to balance up, crown lift one nearest house one furthest away from house reduce one side.	Hill House 54 South Street Manningtree Essex CO11 1BQ
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### 06.22.63 To discuss the Dementia Friendly Town Council Project

Dates are still to be confirmed for the next meeting in July, as they haven't held one due to staffing issues.

**Resolved –** The clerk will double check the dates for the next meet for Cllr Taylor to attend.

Cllr Barker asked what the next step is after they have attended the meeting, and it is felt that it will be going to individual shops and the Business Chamber to raise awareness of dementia and support the shops with this.

### 06.22.64 To discuss printing an information leaflet about the Street Keepers

Jean Ward has put together a pamphlet together about the Street Keepers and Cllr Barker has asked if the council will fund the cost of printing 50 for the Earth Festival on Sunday. The quote she has is for £90 for this.

**Resolved –** The council were fully in support of funding the cost of 200. The clerk will source another 2 quotes if possible (the deadline is quite tight to get these so will do ASAP). All in favour of funding up to £200 for the printing.

### 06.22.65 To discuss Preliminary plans for this years Remembrance Service

The council would like to arrange for a parade this year. With support from the speakers that we had

last year. Cllr Baldwin will ask a contact that he knows about to see if they can be a parade Marshall. We will need to approach the army/air/sea cadets to see if they will be available to parade. Remembrance will be held on Sunday 13<sup>th</sup> November at 15:00. The road closure will be needed from 14:45 and 15:30, from the Market Square down to the High Street for the Parade Route.

**Resolved** – Clerk will apply for the road closure, and contact the cadets.

**06.22.66 To discuss the Sun cream initiative, with the results of the survey carried out.**

The survey results were found to be in favour of installing the Sun cream dispensers, however there is still a question to make sure the sun cream supplied for the dispensers, needs to be wildlife friendly and also nut free in case of allergy's. The cost of each dispenser is £10 and the approx. cost of sun cream for a season is £200.

**Resolved** The council agreed in full to purchase the sun cream dispensers, depending upon the ingredients in the sun cream. The clerk will double check the ingredients with the supplier and then will order if the ingredients are suitable.

**06.22.67 Highways/Environment**

**a) To discuss a possible “20 is plenty” policy**

Discussed above in section 06.22.56, the public participation society.

**b) To discuss the National Grid proposal to reinforce high voltage electricity transmission network in East Anglia**

Although this proposal will not directly affect the residents in Manningtree it will have an effect across our neighbouring parish's and Tendring as a whole.

**Resolved** – The Council agreed that we need to support the parish's that this will affect and will write a letter of objection – the clerk will action.

**c) To discuss the salt bag partnership**

**Resolved** – The council agreed that it would be good to have the store of salt again – but the clerk needs to double check if last years was delivered and is still there – if it is then we wont reapply for this year but if it isn't then we will reapply for this year.

**d) To discuss the possibility of a mural on the wall next to Jewsons.**

**Resolved** – All the council are in favour of this project. Cllr Brown is going to speak to Jewsons to find out if they would still be ok with their wall being used, he will also approach the local artist to see if he would be willing to paint it.

**e) To discuss the possible tree replacement at Market place.**

Tendring District Council have agreed to hand over the responsibility for the tree in the marketplace to Manningtree Town Council.

**Resolved** – Cllr Barker is going to do some research into the type of tree that would be suitable for that location.

**f) To discuss the possibility of a brown bin at the Market place for the use of the Street Keepers.**

**Resolved** – The brown bin would need to be registered at a residential address and unfortunately there is not address nearby that the council can use for this purpose. At the moment this idea cannot go ahead but it may be revisited later.

**06.22.68 The Beach**

**a) Beach Toy Library**

Just before the Jubilee event one of the slats on the side was broken. The clerk arranged for this to be repaired.

Also, the clerk has carried out her inspection and the library is overflowing with toys. It has been

decided that some of the toys will be removed to have a stock of them to replace some that do invariably get broken over time.

#### **06.22.69 Finance**

##### **a) To review the monthly financial Bank Reconciliation**

**As at 30<sup>th</sup> May there was a total of £22,993.88 in both accounts.**

**Resolved** – The Council has seen this reconciliation and this has been confirmed and signed by the chair.

##### **b) To approve and sign section One, Annual Governance Statement of the Annual Governance and Accountability Return 2021/22**

Following review and completion by the Council of the Annual Governance Statement 2021/22, it was **Resolved** that it be approved and signed.

##### **c) To approve and sign section two, accounting Statements of the Annual Governance and Accountability Return 2021/22**

**Resolved** that the Accounting Statement 2021/22 be approved and signed.

##### **d) To Discuss a donation to the Sailing Clubs Annual Regatta**

**Resolved** – The council agreed to donate £150 to the Annual Regatta – the clerk will arrange this.

##### **e) To discuss the price rise for Microsoft office from £3.80 to £4.50**

**Resolved** – The council will accept the price rise (it was budgeted for) as the council cannot function without it.

##### **f) To discuss accepting the new insurance policy**

Due to the underwriters pulling out the 3 year policy that the council agreed to last year was no longer available. The clerk filled out a new risk assessment and a new quote was supplied at a cost of £565.76.

**Resolved** – That the new policy (documents previously circulated) is acceptable as is the cost. The clerk will action.

##### **g) To approve new payments in accordance with the 2022/23 budget – please see attached payment list – a total of £3091.01 to be paid.**

**Resolved** – Cllr Baldwin proposed and Cllr Dunnet seconded the payments – all in favour. Clerk will action.

#### **Payments Received:**

**a) £200 from Manningtree District Business Chamber for the Jubilee**

#### **06.22.70 To discuss this month – “What Has your council been doing this month?”**

This will be a written report on the Queens Platinum Jubilee celebrations.

#### **06.22.71 To consider whether resolutions from the current meeting have an impact on carbon footprint and climate change**

The council want to change this line on the agenda as it does not fit the councils full ethos. It will now include Environment and Biodiversity.

Resolutions this meeting – The “20 is plenty” proposal, opposing the North Falls Windfarm coming to land, making sure that the sun cream for the new dispensers does not endanger any wildlife in Manningtree Waters.

#### **06.22.72 Items from councillors to be added to the next agenda**

- “20 is plenty”
- The Jewsons Wall Mural
- The Tap in the market place
- TDC areas and Street Keepers areas

**06.22.73 To note date and time of the next meeting**

**Resolved –** The next meeting is to be held at 7:30pm on 21<sup>st</sup> July 2022

The Chair closed the meeting at 21:31pm

.....signed.....date