



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. Jennifer Spear

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Minutes of the Full Town Council Meeting held in the Function Room at the Mistley Masonic Hall on South Steet CO11 1BG on Thursday 17th March, 2022 at 7:30 p.m.

Present: Cllr. M. Taylor (Chair) Cllr. R. Stocks (Deputy Chair)
Cllr. S Barker Cllr. L. Lay-Flurrie Cllr Dunnet

In attendance: Mrs J Spear (Clerk) and 6 members of the public.

03.22.313 To receive and approve any Apologies for Absence

Cllr Ben Brown and Cllr Alan Coley both sent apologies of absence, these were accepted by the council.

03.22.314 To receive any Declarations of Interest

None were declared

03.22.315 To consider the co option of the casual vacancy for Manningtree Town Council

Alec Marsh has attended previous meetings and submitted an application for the vacancy of Manningtree Town Councillor. He met with the town council and discussed why he would make a good councillor.

Resolved Cllr Stocks proposed to accept Mr Marsh as a new town councillor and Cllr Lay-Flurrie seconded the motion, all were in favour of the co option.

03.22.315 Minutes of the 17th February 2022 meeting to be approved and signed.

Resolved that the minutes of the Town Council Meeting held on the 17th February 2022 are to be approved as a correct record and signed by the chair.

03.22.316 Public Announcements

Whilst we as a Council, have not tabled a formal motion, I would like to suggest that we state we stand with the people of the Ukraine and wish for an end to the bloodshed of innocent people, in Ukraine and around the world.

Snapping the Stiletto walking trail is now live

Spring litter pick Sunday 20th March – meeting at the beach at 10AM, the council would like to thank PACE for providing the recycled rubbish bags. Cllr Lay-Flurrie has given her apologies for not being able to attend the litter pick.

03.22.317 Public participation session with respect to items on the agenda and matters of mutual interest

a) Bob Gooding and Philip Cunningham from the Manningtree Museum discussed their proposal to place a memorial for the victims of the witch Hunt of 1645. The proposed location for this would be under the Manningtree Ox. The council advised the approval would have to sought from Rose Builders who own the building and also that planning permission would be needed to place a permanent plaque as Manningtree in in a protected heritage area.

Cllr Taylor proposed to move item **03.22.238** up the agenda to be discussed now.

Resolved The council all in favour of supporting the plaque (which is to be funded by the museum) and have offered help if needed to gain the correct permissions.

b) Polly Plowman has spoken to some plant experts and has some recommendations to be forwarded to Tendring District Council for the proposed replanting of the pond area in the marketplace. She will send these to the clerk who will forward them on.

She is wanting to spearhead a project to replant the gardens at the front of Bendalls Court. She has spoken to Quentin Cole who is the openspace and horticultural Manager at TDC and he has given permission for this area to be replanted. The rotary club are interested in providing the funding, helping to raise funds for colourful and ecological planting. She has also spoken to 2 out of 3 of the residents whose gardens these are and they are happy for these to be replanted by volunteers. The council has asked where the responsibility would lie for the replanting – Polly has advised these are additional volunteers and the responsibility would remain with them and not under the Town Council. Also, there is the question about replacing the 2 Yucca Trees at the market square, the rotary club are interested in helping with this as a way of celebrating the Queens platinum jubilee.

Cllr Taylor proposed to move item **03.22.329a)** up the agenda to discuss now. The clerk has spoken to Cllr Coley and also a tree surgeon to look at the 2 trees in question. He has advised that one of the trees is fine and doesn't need to be pulled out. However, the other one that is in the broken wooden pot does need something doing to do it before it possibly does fall down. But he did advise that it could possibly be saved by building a surround around it, straightening and finning in with soil.

Resolved - Cllr Coley has said he will get the trees inspected too and then will give the feedback to the clerk, and then we add to the next agenda, Cllr Barker has asked once receive this could we see if we can make suggestions on the type of tree that should be placed there.

c) Dave Perrot has asked if he can possibly donate a new bench to the beach area. To do this he would like it to go along the wall where the Beach Toy Library is now, but this would mean it would need to be moved over.

Cllr Taylor proposed to move item **03.22.330e)** up the agenda to discuss now. The clerk advised that to move the Beach Toy Library may pose a hazard as it would need to be moved closer to the beach entrance, and when busy lots of children and families congregate around it to use it and with the steps it would reduce the space for this.

Resolved – Agreed that if we can place the new bench nearer the entrance and move the Beach Toy Library along we can do that, the clerk will go to the beach and measure the space and feedback.

d) Manningtree Mermaid's representatives, are here to advise about the Surfers Against Sewage Protest, this is scheduled for 23rd April 2022, to request if the Mayor is willing to speak. Begins at 14:00 on the beach (the protest starts at the Cattawades and the mermaids will walk to the beach).

Resolved – The Mayor will speak at the event, they will contact the clerk and Cllr Taylor to discuss what the speech needs to be about.

03.22.318 Reports from the District and County Councils – circulated prior to the meeting.

It was requested to see if we can find out if there is the possibility of one of the Tendring District Councillors attending our meetings.

03.22.319 Report from Essex Police

Locally in Lawford there were 2 small fires, both on the same day on the 8th March on the same road.

03.22.320 Progress report from the Clerk

29/20 – The noticeboard should be delivered next week.

15/21/b – The Wherry Street lamppost has been replaced – Cllr Lay-Flurrie has requested if we can find out a cost of replacing the top to a more traditional one – this is to go on the agenda for the next

meeting.

02/22/303.b – Clerk has begun to source quotes for the steps at the beach.

On Sunday 13th March the clerk received 2 emails from the family of Kevin Tucker, one of the benches on the beach that were replaced was a memorial bench for him. They were unhappy that the bench had disappeared. The clerk explained that the benches had to be replaced due to their age and the state of disrepair of them. At the time there was no plaque on the bench so it was not moved over. The clerk has sourced a new plaque to replace the old one to be then placed back on the bench funded by the Business Chamber previously known as The Old Traders of Manningtree – this will be added to next months agenda.

03.22.321 Reports from other committees and representatives

The TDALC meeting is to be held next Wednesday.

The Earth Festival is now to be held on the 26th June, the format of the day has changed and it will be held in the Town Centre in different locations around the town rather than the field in Lawford.

a) Rainbows – to discuss the council supporting a request for the Lawford Rainbows to help at the wildlife garden. Cllr Barker advised they can't really help with the bed but there is a possibility of them coming to the Wildlife Garden and maybe making a paper pot and planting some seeds.

Resolved – Cllr Barker needs to wait to hear back from the main leader before making plans and will bring it back to the council.

b) Library – to discuss a council/library initiative set up at the library on a Saturday in April (9th) to encourage more children/families in the ethos of the Councils green Agenda and Biodiversity. To run a similar planting exercise with the children.

Resolved – Cllr Dunnet advised she can help and attend with Cllr Barker. The council resolved to pay for the seeds for the event. All in Favour. Cllr Barker will also send over some posters for the clerk to print. Cllr Marsh agreed he could come and help man a table for the council.

03.22.322 To consider the following planning applications:

22/00287/TCA	(Rear of building) 1 No. Conifer, 1 No. Strawberry Tree and 1 No. Cherry Tree. - fell to ground level. (Courtyard Garden) 1 No. Fig Tree - fell to ground level.	42 High Street Manningtree Essex CO11 1AJ
Mrs Pru Green		
22/00226/FULHH	Proposed removal of existing conservatory and erection of new single storey side extension.	3 Lushington Road Manningtree Essex CO11 1EE
Ms Heidi Bancroft		

Resolved – The council have no comment on the above applications.

03.22.323 Planning Decisions

<u>22/00222/TCA</u> Approval - Full 02.03.2022 Delegated Decision	Perlmutter	2 No. Hollies - remove.	Hill House 54 South Street Manningtree Essex CO11 1BQ
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<u>22/00214/TCA</u> Approval - Full 02.03.2022	Miss MacCormack	1 No. Norway Maple - further reduction of 1.5m.	42D High Street Manningtree Essex CO11 1AJ
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*Delegated
Decision*

<u>22/00219/TCA</u> Approval - Full 02.03.2022	Perlmutter	1 No. Yew - remove.	Hill House 54 South Street Manningtree Essex CO11 1BQ
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*Delegated
Decision*

03.22.324 To discuss supporting the peaceful protest for Surfers against sewage

a) Hi Vis Jackets – the Manningtree Mermaids have asked if we can provide Hi Vis Jackets for their use. The council discussed that we would be needing them for the Queens Platinum Jubilee Celebrations for the helpers. The approx. cost is £5 per jacket.

Resolved – The council agreed to purchase 10 jackets, that can be loaned to the mermaids for their protest but will remain the property of the council.

03.22.325 To discuss becoming a dementia friendly Council

Cllr Taylor and Cllr Stocks will be attending the next meeting on Friday 1st April and will then feed back to the council for next month.

Resolved – to be put on next months agenda.

03.22.326 To discuss the Share my Table Scheme

Resolved - Due to the rising rates of covid it was agreed to defer this item until June.

03.22.327 To discuss the annual meeting of the council

Resolved – To leave the annual meeting as it is and look at in January 2023 to arrange something for the following year.

03.22.238 To discuss a memorial for the victims of the Witch Hunt

Resolved – This item was moved up the agenda and discussed under **03.22.317**.

03.22.329 Highways/Environment

a) Co op parking

Resolved – The Co op are not worried about people using the car park all day.

b) To discuss the purchase of chalk paint for dog mess

Resolved – Agreed to purchase 4 cans of chalk paint (non-permanent) at a cost of £43.80 – clerk will arrange.

c) To discuss the possible replacement of the trees by the market place

Resolved – This item was moved up the agenda and discussed under **03.22.317**.

d) To discuss where the responsibility resides for the Market Place

Resolved – Responsibility resides with TDC for the upkeep of the Market place.

e) To discuss a proposed footpath map for Mistley, Manningtree and Lawford

Denis Baldrey proposed through Cllr Barker the possibility of putting together a joint footpath map.

Resolved – The council need more information on the project and has advised that Denis contact TDC as there may already be one.

f) To discuss the loose cobbles outside of the Methodist church

Resolved – Cllr Taylor and the clerk have reported this to Highways.

03.22.330 The Beach

a) To discuss the purchase or rental of a defibrillator for the beach

Resolved – This item is to be deferred as a new location needs to be sourced for it.

b) To discuss the purchase of a hypothermia blanket for the beach

Resolved – This item is to be deferred as a new location needs to be sourced for it.

c) To discuss the purchase of sand for the beach

Resolved – Clerk will contact Rose to purchase the new sand.

e) To discuss the addition of a new bench on the beach front area funded by a member of the public.

Resolved – This item was moved up the agenda and discussed under **03.22.317**.

f) To discuss Brooklands Primary school request to use the beach for their Beach days.

Resolved – The council are all in favour of supporting this idea. The clerk will let the school know.

03.22.331 Quay Street Management

Clerk is awaiting quotes for the pathway

03.22.332 Finance

a) To receive the monthly finance report and approve monthly bank reconciliation figures from February.

As at 09th March 2022 there is £100 in the Barclays Current account and £15,885.90 in the savings account (£15,985.90 total).

Resolved – The Council has seen this reconciliation and has signed it.

b) To approve new payments in accordance with the 2021/22 budget

Code	Description	Supplier	Net	VAT	Total
Clerk Expenses	Clerk Expenses	Jennifer Spear	72.48	0.00	72.48
Clerk's Salary	Clerk Salary	Jennifer Spear	837.67	0.00	837.67
Clerk's Salary	HMRC/NIC	HMRC	4.80	0.00	4.80
Rent for Meeting Room	Room Hire	The Mistley Masonic Hall Company Ltd	20.00	0.00	20.00
Website Costs	Office 365	Office 365	3.80	0.76	4.56
Website Costs	Website Host	Webfactory	14.99	3.00	17.99
Website Costs	Scribe Annual Invoice	Scribe	129.00	25.80	154.80
Public Lighting	Street Lighting	A&J Lighting Solutions	168.50	33.70	202.20
Training	Training	EALC	70.00	14.00	84.00
Training	Maintenance	Environmental Design	26.00	5.20	31.20

Sundries	First Aid Kit	Boots	20.00	0.00	20.00
Sundries	Wildflower Seeds	Meadow in My Garden	14.94	0.00	14.94
Total:			1,382.18	82.46	1,464.64

Resolved – All in favour of making the payments.

Payments Received:

£500 – ECC Grant for the Quayside Project

c) To discuss the cost of the purchase of a new dog waste bin

Resolved – Item to be deferred until the next meeting as a new location needs to be decided.

d) To discuss increasing the donation to Mistley and Lawford's Jubilee Celebration

Resolved – To increase the donation by a further £100 – Proposed by Cllr Stocks and seconded by Cllr Lay-Flurrie, clerk will arrange.

e) To discuss the cost of hooks to be purchased for the Manningtree Mermaids

Resolved – This item is to be deferred as a new location needs to be sourced for it.

f) To discuss a donation request from Hope for Tomorrow

Resolved – All in favour of a £100 donation, clerk will arrange.

g) To discuss the Chairmans allowance

The clerk has confirmed that according to the EALC the chairmans allowance can be paid in monthly/quarterly or yearly installments and is classed as a form of taxable income for the Chairman (Mayor), so it can be used as intended towards the extra costs incurred for being the Mayor/Chairperson.

Resolved – The council have agreed they can pay the allowance in advance as requested by the Mayor, rather than in set amounts each year to keep any income tax to a minimum.

h) To agree the purchase of candles (how many?), Pin badges (how many?), reflective cups for the candles (How many?), and candle lighters (how many?).

Resolved – The clerk will arrange the purchase of 250 candles, (suggest torches for the children rather than the candles) 200 pin badges, 200 reflective cups for the candles, 10 candle lighters, 250 pin badges.

i) This section of the meeting is closed to the public (Public Bodies (Admissions to Meetings) Act 1960, s 1 (1))

The new pay scales for 2021-22 have been agreed – formal agreement to adopt the new pay scales and back date the previous payments for the past year.

Resolved – All in favour of this and paying the previous clerk the back pay owed from the last year.

03.22.333 To discuss this months – “What Has your council been doing this month?”

Cllr Barker wrote the report about the Street Keepers that has gone into the InTouch Magazine, next months deadline (10th April) will be for May's Edition so it has been agreed to write a piece about the Queens Platinum Jubilee celebrations – the clerk will action with the help of Cllr Marsh.

03.22.334 To consider whether resolutions from the current meeting have an impact on carbon footprint and climate change

- Attendance at the Love your Library Day to help raise awareness of library use
- Supporting the Snapping the Stiletto walking trail through the Town.

03.22.335 Items from councillors to be added to the next agenda

- Possible Stencils, ‘Bag it, Bin it’
- Possible stickers on bins already in place
- Black refuse bins outside Natwest
- Replanting the Flowertubs
- New traditional top for the new lamppost in Wherry Street.
- To discuss becoming a dementia friendly Town Council
- Replacement of the Trees at the Market Place

03.22.336 To note date and time of the next meeting

21st April 2022 at 19:00pm – Annual Meeting followed by monthly meeting

.....signeddated