



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. Jennifer Spear

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Minutes of the Full Town Council Meeting held in the Function Room at the Mistley Masonic Hall on South Steet CO11 1BG on Thursday 17th February, 2022 at 7:30 p.m.

Present: Cllr. M. Taylor (Chair) Cllr. R. Stocks (Deputy Chair)
Cllr. S Barker Cllr. L. Lay-Flurrie

In attendance: Mrs J Spear (Clerk) and 3 members of the public.

02.22.290 To receive and approve any Apologies for Absence

Cllr Dunnet, Cllr Coley and Cllr Brown sent their apologies, these were accepted by the Council.

02.22.291 To receive any Declarations of Interest

None Received

02.22.292 Minutes of the 20th January 2022 meeting to be approved and signed.

Resolved that the minutes of the Town Council Meeting held on the 20th January 2022 are to be approved as a correct record and signed by the chair.

02.22.293 Public Announcements

- Love your library Day is due to take place on Saturday 19th February 2022.
- Storm Eunice is due to hit overnight and into Friday – the council have listed emergency contact numbers on our website and on our FB site. The emergency plan has been checked and is ready.

02.22.294 Public participation session with respect to items on the agenda and matters of mutual interest.

Two members of Surfers Against Sewage, who are also a part of a subgroup called mermaids against Sewage who are from open water swimmers the Manningtree Mermaids, are here to ask for the Mayor to possibly do a speech at their next peaceful protest which is being arranged (TBA). They will contact us to advise the final route which is planned to go along the river path and finish on the beach. This is not a political protest as its something that effects everyone. They have also requested if it would be possible to add some hooks to an area on the beach where they go into the water, Clerk will add these to the meeting agenda next month and also will be in touch with the clerk about arrangements for the protest.

02.22.295 Reports from the District and County Councils – circulated prior to the

meeting.

Local plan has now been adopted,

Body worn cameras have now been purchased for ECC employees.

Manningtree Market Place meeting would be taking place about the pond – this has taken place since the report and we have received an email about it. The pond will be drained and the liner repaired/replaced. The fountain and lights will not be fixed replaced at the request of the local residents – an aerator pump will be put in there. The excess of silt in the pond is a result of the high amount of fish in there which have been added by the public. Minor areas of brickwork will be repaired and the plants around the outside will be replaced with more bee-friendly plants, old notices will be removed. Cllr Coley will advise when the work is going to take place as the car park will have to be closed for about a week when this happens. A meeting will need to take place with the Street Keepers about ongoing maintenance, but contact with TDC should only be through the Manningtree Clerk or a street keeper who has permission/authority to contact TDC from MTC. The unplanted area between the flats and the car park (some of which are privately owned) and their response has been negative. The car will become part of a limited time order.

With the greater role of the Manningtree Street Keepers taking over the pond area whose responsibility would this be in the future.

Resolved – Clerk will add this to the next agenda.

The proposed larger surgery at Mistley has been turned down.

02.22.296 Report from Essex Police

They have started a new initiative called, “You said, we Did”, which is to help police target items that communities feel need to be tackled. Also Martin Richards is trying to get around all his local parishes.

Resolved – Clerk will contact Martin Richards to arrange to book him in.

02.22.297 Progress report from the Clerk

29/20 The noticeboard is on order

87/20 a) The clerk has applied for the £500 grant money to cover part of the costs of the project and it should be paid to the council by the end of the month.

15/21 b) Wherry Street Lamppost – the clerk has chased this again this month but is waiting to hear back.

10/21/78 c) The bench has arrived with the installers and should be fitted next week.

02.22.298 Update on the Platinum Jubilee Planning

Lanterns – Clerk made one of the jar ones that was an idea but felt these wouldn't work as they were too hot. Has researched non drip candles (£24 to £100 for 100 depending on the size ordered) and found paper candle cups to protect from the wind, these are at a cost of £5.20 for 100 as alternatives.

Tide Time – On the 2nd June at this time High tide is at 13:00hrs so the beach should be clear by around 17:00 – helped with this by the Manningtree Mermaids!

Road Closures – The council agreed to apply for a road closure on Quay Street between 19:30 and 21:45 a further road closure from Quay street up to the High Street (via Wherry Corner) down South Street and back onto Quay Street between 20:45 and 21:45. The clerk has

checked the local bus routes and it seems as though the last bus through the High Street is at 18:30.

Plates/ Cutlery – Can we ask locals to bring their own plates/ cups etc to reduce litter to help with the litter picking from afterwards.

Offers of help – The Business Chamber have pledged £200 towards the event (they will need an invoice for this). The Rotary Club the clerk has asked for help with road closures, just waiting to hear back. The sailing club the clerk has asked for the possible use of their concrete area which is normally covered by a Marquee at that time of year, conversations ongoing. Has spoken to Joy Baker and Dom from the Church who has offered to do a speech and possibly other items of help.

Jubilee Keepsake – Other Councils are giving out gifts to remember the jubilee – the clerk has attached a small jubilee pin badge at a cost of £0.89p per pin as a possible.

Resolved – Need to get the road closure application in place, contact the rotary again, and the sailing club, raise an invoice for the Business Chamber, source the pins and firm up the prices.

02.22.299 Reports from other committees and representatives

TDALC Report – Mainly about the North Falls off Shore Consultation to do with when the wind farms come to land – there are 5 in total – although this is not going to directly effect Manningtree it will affect our neighbouring parishes and it would be good to stand together with our local parishes.

02.22.300 To consider the following planning applications:

[22/00041/FUL](#) 42 High Street, Manningtree, Essex CO11 1AJ

Proposed new external door and rooflights, part replacement of the ground floor slab and internal wall linings, construction of new internal studwork partitions, and renewal of mechanical and electrical services. and new signage.

[22/00158/TCA](#) 3 English Terrace Wherry Corner High Street Manningtree Essex

1 No. Silver Birch - Reduce crown back to previous points and prune back overhanging branches on the driveway of 26 Kiln Lane.

[22/00219/TCA](#) Hill House 54 South Street Manningtree Essex

1 No. Yew – remove

[22/00214/TCA](#) 42D High Street Manningtree Essex CO11 1AJ

1 No. Norway Maple - further reduction of 1.5m.

Resolved – The council has no comment on these applications

02.22.301 Planning Decisions

<u>21/01270/FUL</u> Refusal - Full 19.01.2022 <i>Committee Decision</i>	Mr Andy Horwood	Proposed installation of new 1x CO2 gas cooler.	Tesco Express 32 - 34 High Street Manningtree Essex CO11 1AJ
<u>21/02031/LBC</u> Approval - Listed Building Consent 17.01.2022 <i>Delegated Decision</i>	Mrs Jennifer Spear - Manningtree Town Council	Replacement noticeboard.	Manningtree Library High Street Manningtree Essex CO11 1AD
<u>21/01739/LBC</u> Approval - Listed Building Consent 25.01.2022 <i>Delegated Decision</i>	Mr Nicholas Scott	Proposed repairs to garden wall.	Cumberland House 50 South Street Manningtree Essex CO11 1BQ
<u>21/02166/TCA</u> Approval - Full 25.01.2022 <i>Delegated Decision</i>	Mr N Scott	4 No. Conifers - fell.	Cumberland House 50 South Street Manningtree Essex CO11 1BQ

02.22.302 To Discuss becoming a dementia friendly Council

Clerk Contacted Joy and John Baker who confirmed that the dementia café is now back up and running in a new venue of Mistley Church Hall on the first Friday and third Wednesday of the month between 10:00 and 12:00 under Covid provisions. They recommended that it would be good for a member of the council to attend each month to become a dementia ambassador. They recommended all the council members undertaking the Dementia Friends course on the Alzheimer's website, (most of the council have already completed this). They also said they would call back with more ideas.

Resolved – The clerk make sure to speak to Joy and John again.

02.22.303 Highways/Environment

a) VAS Signs – Cllr Guglielmi will support our application however, he pointed out that the location at the Co-op end was partly into Lawford so we would need to consult with Lawford Parish Council if we wanted to go ahead, and at the other end there is parking on the street for residents and a bus stop which would seriously limit the usefulness of a VAS Sign at that end.

He also advised that at the moment there is a review into all signage taking place in Tendring at the moment and advised it may be better to wait for the outcome of the review. We also need to compile a list of evidence from residents of the request and need for a VAS Sign.

Resolved – The clerk will keep any emails etc from residents sent about speed and cars, and will await the outcome of the review, she will also advise Cllr Guglielmi that the project is on hold for now, but also to find out what happened with the 20mph request for the High Street.

b) To Discuss the parking bays on Quay Street – the road signage of white lines outside the gate to the sailing boats storage needs repainting.

Resolved – The clerk will take a picture and forward to Cllr Guglielmi

c) To Discuss the Quay Street and High Street Pavements – the clerk received an email about the small pavements, lack of crossings and speed of drivers on the High Street.

Unfortunately as the roads were built in an age before cars the width of the roads is something that cannot be changed, nor really the footpath sizes. Also the difficulty with cars parking is that again there is not really an off road parking for the residents due to the age of the town and houses which leads to on the road parking and makes crossings difficult.

Resolved – The clerk will contact the writer of the email and advise them that the council are aware of the difficulties that are faced by pedestrians and are collating evidence to help come up with a way to make the High Street and Quay street safer.

d) To Discuss the increase in dog fouling on the pavement, the council unanimously agree that this is a problem in the town centre.

Resolved – The clerk will provide costs to add a new Dog Bin for the High Street, also find out how it gets emptied and also will source the spray that can be sprayed around dog faeces which highlights it and has been a deterrent to it.

e) RCC Cameras – TDC as part of their enforcement initiative has a number of rapid deployment CCTV Cameras for use around the district, at a cost of £150 plus VAT for installation/uninstallation these can be used in areas not currently covered by CCTV.

Resolved – At the moment the council does not have a use for them but this it is good to know.

02.22.304 To Discuss becoming a stakeholder for the Earth Day Festival

Resolved - Council has agreed to help out with what is needed but will await a formal request for anything else.

02.22.305 To Discuss the spring litter pick

Resolved – Date Agreed Sunday 20th March between 10:30 and 11:30 – start at the beach and head out from there. Need to create posters to put online and also in shop windows to publicise.

02.22.306 The Beach: To discuss other possible improvements to the beach, lifesaving equipment, possible defib.

The Manningtree Mermaids have requested if possible to have some hooks (10) placed where they go into the water to keep their towels etc dry, do we need a defibrillator, a lifesaving ring etc, the sand? Brooklands Primary School contacted the clerk to see if they can use the beach for beach days.

Resolved – The clerk will go to the Sailing Club and check if they had a defib fitted, will meet with the mermaids to find out whereabouts the hooks would go and look into what permissions

are needed and the cost, will look into any other items that may be needed. Will order the sand from Rose. Clerk will be checking the Beach Toy Library for anything broken or not needed and will come up with a list of items that shouldn't go in there.

02.22.307 Quay Street Management

To discuss adding in a pathway along the front of the wildlife garden.

Resolved – Clerk will get some quotes to add the pathway.

Also Cllr Barker wants to purchase some wildlife seeds to be planted along the front of the wall behind the wildlife garden in the shaded area.

Resolved – Council unanimously agreed to pay for this.

Cllr Barker has requested the purchase of a first aid kit for use by the Street Keepers.

Resolved – Council has unanimously agreed to this purchase.

02.22.308 Finance

- a) To receive the monthly finance report and approve monthly bank reconciliation figures from December.

As at the 28th January 2022 there is a total of £20,448.64 in the Barclays Accounts.

Resolved – The Council has seen this reconciliation and has signed it.

- b) To approve new payments in accordance with the 2021/22 budget

Code	Date	Description	Supplier	Net	VAT	Total
Contract Maintenance	09/02/2022	Maintenance	Environmental Design	52.00	10.40	62.40
Subscriptions	09/02/2022	Membership	Frankenberg Association	5.00		5.00
Clerk's Salary	09/02/2022	Clerk Salary	Jennifer Spear	863.01		863.01
Clerk Expenses	09/02/2022	Clerk Expenses	Jennifer Spear	20.19		20.19
Clerk's Salary	09/02/2022	HMRC/NIC	HMRC	5.46		5.46
Training	09/02/2022	Training	EALC	70.00	14.00	84.00
Training	09/02/2022	Training	EALC	70.00	14.00	84.00
Street Furniture	09/02/2022	Bench	Glasdon	554.60	110.92	665.52
S137	09/02/2022	Donation for Mistle/Lawford Jub Cel	Mistley/Lawford Council	50.00		50.00
S137	09/02/2022	Donation for Welcome Home Field	Mistley & Manningtree Welcome Home Trust	300.00		300.00
Quay Street Parking Project	09/02/2022	Quay Street Posts	SG Woodburners & Building services ltd	2,320.00	464.00	2,784.00
New Noticeboard	09/02/2022	New Noticeboard	The Churce Noticeboard Company	390.00	78.00	468.00
Website Costs	09/02/2022	Website Host	Webfactory	14.99	3.00	17.99
Website Costs	09/02/2022	Office 365	Office 365	3.80	0.76	4.56
Total				4,719.05	695.08	5,414.13

Resolved – All payments approved by the Council – half the net costs of the EALC

invoices will be claimed back from Frating Parish Council towards the clerks training.

c) Payments Received in:

Family of Maria Spears (new bench)	£555.39
Manningtree District Business Chamber, (New Bench)	£555.39
Refund from Crown Estate	£94.09
Rose Builders, (New Bench)	£555.39

02.22.309 To discuss this months – “What Has your council been doing this month?”

Resolved – The council have agreed that this months addition about the Beach Toy Library is a good one. Next month we want to write about the Street Keepers – Cllr Barker put something together and send over to the Clerk.

02.22.310 To consider whether resolutions from the current meeting have an impact on carbon footprint and climate change

- Planting Wildlife Seeds
- Trying to come up with a Scheme to slow down traffic
- Organising the Litter Pick
- Cllr Barker attending the Love your Library Day to discuss wildlife friendly gardening.

02.22.311 Items from councillors to be added to the next agenda

- Cllr Lay- Flurrie will give the clerk a copy of the Bugle for Manningtree to write in
- Replacing the trees by the Manningtree Sign at the Market Place.
- Hooks on the beach for the mermaids
- Peaceful Protest by the Surfers against Sewage/ Mermaids against Sewage
- Manningtree Pond Area Responsibility
- Emergency Plan
- Co-option of new Cllr

02.22.312 To note date and time of the next meeting

Resolved – 17th March 2022 at 7:30pm