



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. Jennifer Spear
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Minutes of the Finance Committee Meeting held on 8th December 2021 at the Manningtree Methodist Church

Present: Cllr. M. Taylor. (Chair) Cllr. R. Stocks (Deputy Chair)
Cllr. L. Lay-Flurrie Cllr. B. Brown
Cllr. L. Dunnett
In attendance: Jennifer Spear (Clerk)

12.21.9 To receive and approve any Apologies for Absence

Apologies were received and accepted from Cllr Barker

12.21.10 To Receive and Declarations of Interest

There were no declarations of interest.

12.21.11 Minutes of the Finance Committee meeting held on the 6th May 2021 to be approved and signed

RESOLVED that the minutes of the meeting held on the 6th May 2021, having been circulated previously, be approved as a correct record and signed by the Chair.

12.21.12 Public participation session with respect to items on the agenda and matters of mutual interest

There were no members of the public present.

12.21.13 Matters arising from the previous Finance Committee Meeting

There was a question about the number of benches listed on the asset register – as there has been a new clerk this still needs checking.

Resolved – Clerk will check and confirm the number of benches owned by the Council.

12.21.14 To review Year to date actual expenditure versus budgeted expenditure for 2021/2022

The clerk presented the Council with the current year to date accounts. As of 30th November 2021 the expenditure stands at £19,359.88, projected spend by the end of the year is at £32441.56. The budgeted expenditure was for £24310. Therefore there is an increase over the budgeted amount is £8131.56.

This is due to the employment of a new clerk and the new clerks training that has had to be undertaken. The rising cost of electric throughout the year, plus the extra projects of the War Memorial, the Quay Street Parking Project, the wildlife garden and the new bench needed outside Boots.

Although the projected spend by the year end is over the budget there are funds due to be repaid back to the council for projects completed from the locality fund, the local businesses who have contributed to the benches and a bursary towards the new clerks training that has already been applied for.

12.21.15 To consider the income and expenditure draft budget for 2022/2023

The clerk presented the Council with a draft budget for next year, which showed a predicted expenditure of £26,407.38. Which is an increase on last year due to the rising

costs of electricity, maintenance, plus the continued training of the new clerk, and the CiLca qualification.

There will be extra income due to the splitting of the training costs, as the Clerk has also taken on a role with another Parish Council, but this income amount is not a confirmed amount yet.

12.21.16 To consider capital expenditure and other projects for 2022/23

Resolved – This section is to be discussed and decided at the December Meeting on 9th December 2021.

12.21.17 To set the recommended precept request for 2022/2023

Resolved – After the capital expenditure and projects for 2022/2033 is discussed at the meeting on 09th December 2021 the recommended precept request will be agreed.

12.21.18 To consider the appointment if an auditor for 2022/2023

Resolved – The precept request will likely exceed £25000 which will mean that an external auditor will be required, therefore this is no longer a decision for the council as it is decided by the local authority.

12.21.19 To agree a time and a date for the next meeting.

Resolved – This will be agreed nearer the time due to the uncertainty surrounding face to face meetings now with the emergence of the new Covid strain.

There being no further business Cllr Taylor closed the meeting at 8:09pm

Signed.....

Dated.....