



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. Jennifer Spear

Po Box 12651, Manningtree, Essex, CO11 9AR. Tel. 07824 860 252

email: clerk@manningtreetowncouncil.org.uk;

Website: www.manningtreetowncouncil.org.uk

Minutes of the Full Town Council Meeting held in the Manningtree Methodist Church Hall on Thursday 18th November at 7:30pm

Present: Cllr. M. Taylor (Chair) Cllr. R. Stocks (Deputy Chair)
Cllr. B. Brown Cllr. S Barker
Cllr. L. Lay-Flurrie

In attendance: Mrs J Spear (Clerk) and 1 member of the public.

10.21.115 To receive and approve any Apologies for Absence

None Received

10.21.116 To receive any Declarations of Interest

None Declared

10.21.117 Minutes of the 18th November 2021 meeting to be approved and signed.

Resolved that the minutes of the Town Council Meeting held on the 18th November 2021 to be approved as a correct record and signed by the chair.

10.21.118 Public Announcements

There were none.

10.21.119 Public participation session with respect to items on the agenda and matters of mutual interest

The member of the public has expressed interest in resurrecting the Manningtree Local Guide – Last published in 2009. She has already contacted the original designer who has said she may be able to help put something together and has said there will be minimal if no costs if the local businesses pay to advertise in there.

The chairman motioned to move item 10.21.231 on the agenda to be discussed here – All were in favour of moving this item.

Resolved – The council full support the idea of publishing a new guide, and will await further details.

10.21.220 Reports from the District and County Councils – circulated prior to the meeting.

No comments on the Tendring District council report, the Essex County Council Report has yet to be received.

10.21.221 Report from Essex Police

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10.21.222 Progress report from the Clerk

a) 29/20 – to consider replacing the noticeboard on the high street – planning application has been received and we are awaiting a decision.

b) 87/20/a – Quay Street Parking Project – the £500 locality fund has been granted towards the costs, still awaiting on the delivery and a date for installation from contractor.

c) 87/20/b – the new benches and bin have all been installed (in the correct place after Cllr Stocks oversaw the re-installation!). Clerk will contact the donators.

d) 15/21/b – Wherry Street Lamppost – the new lamppost is now on order with Essex County Council.

e) 10.21.78.c – New bench is on order to replace the damaged one outside Boots.

f) 10.21.78.d – Cllr Stocks has had success with local businesses about the cigarette butt litter outside their premises – the council shall keep an eye on this.

g) 10.21.101 – Community Engagement Award – Clerk has contacted the winner a date needs to be arranged for the ceremony in January. The council has asked for Thursday 13th January – clerk will contact the winner to see if this date is agreeable and will then act.

h) – Arm on the signpost down by the walls is facing the wrong way – clerk has looked but it needs to be loosed to be swung back around – clerk will arrange this.

i) 10.21.103 – Tendring District Council have advised that a memorial planting for Lady Ann Hoskyns on behalf of the labour party will not be possible in the area selected. Clerk will advise.

10.21.223 Reports from other committees and representatives

Cllr Dunnet attended the TDALC meeting, they had a guest speaker. David Bradford who is the head of the Essex Ramblers who discussed that next year is the 50th Anniversary of the Essex Way – possibly some parishes may want to get involved (as the Essex way does come through Manningtree) – clerk will contact the Ramblers to see if/ when the celebration will be and we can support/promote.

Mike Talbot reported that ECC are now running hybrid meetings where some attendees come in person and some via zoom, also that they are now running paperless, as are Alresford Parish Council. Advised that the affiliation fee for next year is going to be rising from £5 to £20.

Cllr Barker attended part two of the Climate Crises Training but she is awaiting the notes from the course to then forward round for everyone to have a look at.

Cllr Taylor attended day two of the Chairmans course and advised that there will be new social media policy courses running next year which we may want to attend.

10.21.224 To consider the following planning applications:

Week Ending:	Application No.	Applicant	Proposal	Location
26/11/2021	21/01739/LBC		Proposed repairs to Garden Wall	Cumberland House, 50 South St
	21/01974/TCA	Florence Lewis	1 no Sycamore - Re-pollard back to previous points - overgrown and touching wires overhead, 6 no Lime - Re-pollard back to previous points overgrown and touching wires overhead, 1 no Apple - Formative prune / light reduction up to 1 m - overgrown and losing shape, 1 no Holly - Formative prune / light reduction up to 2 m - very overgrown and lost bush shape.	33 South Street, Manningtree, CO11 1BG
03/12/2021	21/02035/TCA		1 No. Willow - Fell due to becoming too big for the garden.	32 Brook Street CO11 1DR

No comments were made on these planning applications.

10.21.225 Planning Decisions

Week Ending:	Application No.	Applicant	Proposal	Location
26/11/2021	21/01689/LBC	Navistitch - Full Approval	Repainting of shop name	28 High Street Manningtree
	21/01708/TCA - Full Approval	Mr Paul Campion	1. No silver birch - reduce by 30%, 1 elderberry- fell, 1 no fruit tree - prune & reduce & shape shrubs	Brantham House, High Street, Manningtree Essex CO11 1AJ

03/12/2021		No Determinations		
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No comments were made on these planning applications.

10.21.226 To Discuss the library 4-year plan

Noted that there are no paper copies available of the consultation which is not inclusive to help get a true reflection. Possible chargeable services including printing at the moment but what else could be offered and charged for to help preserve the libraries, possible sharing of the library space with other things. Colchester library have had to get rid of 60,000 books.

21st January 2022 is the closing date of the survey.

Resolved – it has been added to the council facebook page already.

10.21.227 Highways/Environment

a) To decide on possible VAS sign locations

Resolved – Station Road as it bends around before the Co-op turn off and also at the end of the walls before drivers turn into Wherry Corner along the High Street. The clerk shall go and photograph these areas and send the pictures to the Cllrs for them to confirm the exact location and then email Cllr Guglielmi to ask Highways to check if these are suitable locations.

b) To discuss Jewsons wall and the parking spaces.

Resolved – Jewsons have removed the metal fences blocking off the parking spaces and they are now fully usable again.

10.21.228 Snapping the Stiletto Project – To discuss placement of the QR Code and the councils input on the trail.

Resolved – All the council are in favour of supporting the project. Cllr Taylor will advise of the following sites as possible locations – The Wildlife Garden, under the Ox, at the market place on the Walls. Possibly could approach some of the shops in South Street who may pop the code in their windows and possibly Townsends.

10.21.229 – To re-examine the possibility of a beacon/brazier for the Queens Platinum Jubilee Celebrations

Resolved – The majority of the council were still opposed to spending money on a beacon/brazier for the Platinum Jubilee Celebrations from an environmental perspective and also a cost point of view. It was suggested that perhaps we could hold a candle / lantern procession through Manningtree and ending on the beach instead. Clerk will look into the cost of candles/lanterns and will approach local businesses/ business chamber / rotary club / sailing club to see what they have planned.

10.21.230 To Discuss the tree planting scheme for the Queens Platinum Jubilee

Resolved – Lawford Parish Council did not get back to the clerk to advise the details of the tree planting scheme – so this has been deferred until we hear back.

10.21.231 To discuss a Manningtree, Mistley and Lawford Guide

Resolved – This item was moved up the agenda.

10.21.232 Finance

- a) To receive the monthly finance report and approve monthly bank reconciliation figures from November.

As at 29th November 2021 there was a total of £25,911.83 in both bank accounts, the bank reconciliation was approved.

- b) To approve new payments in accordance with the 2021/22 budget

Environmental Design	£ 540.00	£ 108.00	£ 648.00	Removal/replacement of benches & Bin
EALC	£ 70.00	£ 14.00	£ 84.00	Code of Conduct
EALC	£ 90.00	£ 18.00	£ 108.00	Laws & Procedures
Essex & Herts Air Ambulance	£ 100.00	£ -	£ 100.00	Donation
Jennifer Spear	£ 852.51	£ -	£ 852.51	Clerk Salary, Allowance & Expenses
Webfactory	£ 14.99	£ 3.00	£ 17.99	Website Hosting
Environmental Design	£ 74.00	£ 14.80	£ 88.80	Litter removal & weeding
office365	£ 3.80	£ 0.76	£ 4.56	office365 system
DB Darts	£ 105.00	£ -	£ 105.00	Cleaning Mayoral Chain
Eon	£ 306.11	£ 15.31	£ 321.42	Electricity
CPRE	£ 36.00	£ -	£ 36.00	Membership
	£ 2,192.41	£ 173.87	£ 1,903.86	

Resolved – the above payments have all been approved.

c) To agree the final budget and precept request for 2021/22 –

Agreed to move money from earmarked reserves to the general reserves for the wildlife sign, that was fully funded also to pay for the street furniture ordered.

Agreed to earmark funds for possible VAS Signs of £2000, Jubilee Celebration of £1000, a commemorative community garden of £500 (starter fund) and a contingency fund of £1000

Resolved – The council agree to a precept request of £26,007.38 for 2022/23.

d) Donation Request from East Anglia Children's Hospices

Resolved - £100 Donation agreed – clerk will arrange

e) Donation request from the Dedham Vale Area of Outstanding Natural Beauty and Stour Valley Project.

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10.21.233 To agree the first “December Council Update” – What Has your council been doing this month? – there were some amendments needed that had been advised to the clerk.

Resolved – The clerk will make the changes and resubmit to the Cllrs for another check before publication.

10.21.234 To discuss a move for the council meetings to the masonic lodge.

Resolved – A vote was held and the majority voted to move – clerk will contact Brian Watts to advise of the next meeting date and to get it booked in.

10.21.235 To consider whether resolutions from the current meeting have an impact on carbon footprint and climate change

Resolved – Not purchasing a beacon/ brazier, possibly embarking on a community garden project, agreeing to the snapping the stiletto project.

10.21.236 Items from councillors to be added to the next agenda

Social Media Health Check

Dementia Friendly Town Council

10.21.237 To note date and time of the next meeting

20th January 2022 at the Function Room at the Masonic Lodge

10.21.238 Meeting Closed at 21:16

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