

## Section 1 — Annual Governance Statement 2024125

We acknowledge as the members of:

MANNWCTREE TON!

COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

|                                                                                                                                                                                                                                                                                                |                                     | Agreed |    | 'Yes' means that this authority:                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                |                                     | Yes    | No |                                                                                                                                                                                         |
| 1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements,                                                                                                                                                 | <input checked="" type="checkbox"/> |        |    | prepared its accounting statements in accordance With the Accounts and Audit Regulations                                                                                                |
| 2. We maintained an adequate system Of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness                                                                                                                                  |                                     |        |    | made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge                                                                      |
| 3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances |                                     |        |    | has only done what it has the legal power to do and has complied with Proper Practices in doing so.                                                                                     |
| 4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements Of the Accounts and Audit Regulations.                                                                                                                              |                                     |        |    | during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.                                                               |
| 5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction Of internal controls and/or external insurance cover where required.                                                                           |                                     |        |    | considered and documented the financial and other risks it faces and dealt with them properly.                                                                                          |
| 6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems                                                                                                                                                          |                                     |        |    | arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority. |
| 7. We took appropriate action on all matters raised in reports from Internal and external audit.                                                                                                                                                                                               |                                     |        |    | responded to matters brought to its attention by internal and external audit.                                                                                                           |
| 8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.                                 |                                     |        |    | disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.                                           |
| 9. (For local councils only) Trust funds including charitable, in our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.                        | Yes                                 | No     |    | has met all/ of its responsibilities where, as a body corporate, it is a sole managing trustee of a /oca/ trust or trusts.                                                              |
|                                                                                                                                                                                                                                                                                                |                                     |        |    |                                                                                                                                                                                         |

\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on

16/06/2025

and recorded as minute reference.

06.25.029

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk

MANNINGTREETOWNOON!K.'CIL.GOV.LIK

Local Councils, Internal Drainage Boards and other Smaller Authorities\*

## Section 2 — Accounting Statements 2024/25 for

## MANNINGTREE TOM' CCUNCIL

| 2024                                                        |          | 31 March 2025 | Please round off to £, 00 'eOvO boxes blank Ond "'port or balances. AN mtß,•                                                                                                           |
|-------------------------------------------------------------|----------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Balances Brought forward                                 | 16,990   | 15,07         | Total tnNonc.vs and reserves at the beginn,'ng or me yea' as recorded 'n the financial records. Value must agree to Box 7 of previous year                                             |
| 2. Precept or Rates and                                     | 27.764   | 32,45         | Total amount orprec«W (or for 'DBS rates and levies) received or receivable the year, Exclude any grants                                                                               |
| 3, Total other receipts                                     | 3,961    | 5.56          | income or receiptis os recorded in cashbook less rhe precept or rates.4evies received mne 2). Include any wants received,                                                              |
| 4. Stan costs                                               | 12,776.6 | 17.31         | Total expenditure orpayments made to and on behalf employees, Toss so'aries ano wows, employers NI contributions, employers pension contnbdldions. gratuities and severa'K:e payments. |
| 5. Loan interest, 'capital repayments                       |          |               | Total expenditure or payments or capital and interest made doring <u>the year on the authority's</u> borrowings ann                                                                    |
| 6. All Other payments                                       | 20.853   | 20, 00        | Total expenditure orpayments as mcorded in the cash. 000k less staff costs (Jine 4' and loon interest't;apJtaJ repayments (tine 5b                                                     |
| 7' Balances carried forward                                 | 15.079   | 15,77         | Total balances and reserves at the end oftne year Must equal (1+2+3) - (4+5+6).                                                                                                        |
| 8. Total value Ot Cash and short term mvestments            | 15.079   | 1577          | The stun Of ail current and deposit bank accounts, Gash holdings and Short ferm investments held as at 3 t March — TO agree With bank reconciliation                                   |
| 9, Toto' fixed assets plus long term investments and assets | 51 ,200  | 52,20         | me vague or a" me propoty owns - is made up of afl MS fixed assets and 'Ong term investments as at 31 March                                                                            |
| 'O. Total borrowings                                        |          |               | The outstanding Captai balance Os at 3' March Ota" loans from parties (including PWLg)                                                                                                 |

| For Local Councils Only                                    | Yes | No | N/A |                                                                                                               |
|------------------------------------------------------------|-----|----|-----|---------------------------------------------------------------------------------------------------------------|
| 11a. Disclosure note re Trust funds (including charitable) |     | ✓  |     | The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets. |
| 11b. Disclosure note re Trust funds (including charitable) |     |    | ✓   | The figures in the accounting statements above exclude any Trust transactions.                                |

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

Date 16/06/2025

I confirm that these Accounting Statements were approved by this authority on this date: 16/06/2025

as recorded in minute reference: 06.25.329

Signed by Chair of the meeting where the Accounting Statements were approved

