



# MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. L Djuve-Wood

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## BANK RECONCILIATION

Financial year ending 31<sup>st</sup> March, 2016

Prepared by: L Djuve-Wood L Djuve-Wood (Responsible Financial Officer)  
Date: 14/04/2016

Balance per bank statements as at 31 <sup>st</sup> March, 2016	£	£
Community Current Account	1,008.15	
Deposit Account	17,527.39	
	<hr/>	18,535.54
Less: unrepresented cheques at 31 <sup>st</sup> March, 2016		
Cheque No.101900 dated 17.03.16	138.73	
Cheque No. 101902 dated 17.03.16	91.25	
Cheque No. 101903 dated 17.03.16	300.00	
Cheque No. 101904 dated 17.03.16	100.00	
Total unrepresented cheques	<hr/>	(629.98)
Add: unbanked cash at 31 <sup>st</sup> March, 2016		NIL
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<b>Net Bank balances as at 31<sup>st</sup> March, 2016</b> (Taken to Box 8)		<b>£17,905.56</b>
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The net balances reconcile to the receipts and payments account for the year as follows:-

### CASH BOOK

Opening balance 1 <sup>st</sup> April, 2015	16,813.30
Add: Receipts in the year	21,045.99
Less: Payments in the year	(19,953.73)
<b>Closing balance per cash book (receipts and payments account)</b> <b>as at 31<sup>st</sup> March, 2016</b>	<b>£17,905.56</b>
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