



MANNINGTREE TOWN COUNCIL

Members of the Council are hereby summoned to attend a Meeting of the Town Council at the Masonic Lodge, South Street, Manningtree on Thursday 17th September 2026 7.30 pm for the purpose of transacting the following business
Members of the press and public are welcome to attend

09.26.152	OPENING INCLUDING STATEMENT	MAYOR
09.26.153	APOLOGIES FOR ABSENCE a) Council to receive apologies for absence – b) Council to consent to accept apologies received	CLERK
09.26.154	DECLARATIONS OF INTERESTS a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – b) Cllr Stocks & Cllr Taylor – Business Chamber c) Cllr Dunnett – Street Keepers d) To receive notification of gifts of hospitality exceeding £50 e) To receive requests for dispensations	ALL
09.26.155	MINUTES OF PREVIOUS MEETINGS a) To consider and approve the <u>minutes</u> of the previous Town Council meeting held on 16th July 2026	MAYOR
09.26.156	REPORTS FOR INFORMATION - to receive written reports for information only a) County Councillor – Pat Murray (To Follow) b) District Councillor – Carlo Guglielmi, Matthew Bensilum & Terence Barrett (August Attached & September To Follow)	MAYOR
09.26.157	COUNCILLOR REPORTS a) Street Keepers – b) Business Chamber – c) TDALC – d) Beach – e) Planning - f) Reports from other committees and representatives –	CIIR LD CLLR RS CLLR PS CLLR FG CLLR MT ALL
09.26.158	PUBLIC FORUM a) To receive any questions or comments from members of the public related to Manningtree in general - b) To receive any questions or comments from members of the public about items on the agenda -	MAYOR
09.26.159	LITTLE BEAR BAR - 26/01299/FUL a) To discuss the complaint made by the Applicant of Little Bear Bar, about Town Council's objection to planning application.	ALL

	b) To consider/approve next steps as appropriate	
09.26.160	REPORT FROM ESSEX POLICE – Weekly updates (email circulated to Councillors prior to the meeting)	MAYOR
09.26.161	CLERK'S REPORT (PAPER 1) a) To review actions from the previous meeting b) To receive the reports of items actioned under delegated powers c) To receive items of correspondence for noting only or for consideration/agreement of next steps	CLERK
09.26.162	STAFF PAY INCREASE a) To note the Local Government Services, Pay Agreement 2026, and the increase of 3.30 per cent to the pay spine - b) To note the instruction to Bentley Admin to adjust the Clerk's pay spine in line with the new pay agreement -	ALL
09.26.163	COSTINGS FOR REPLACING THE TREE ON SOUTH STREET a) To note the cost to replace the tree on South Street with a Cherry tree would cost £170 plus VAT for the purchase and installation of the tree. b) To note that it has been recommended by the Tree Surgeon not to plant until September. c) To consider/approve any proposal and consider next steps as appropriate.	ALL
09.26.164	REQUESTS FOR DONATIONS/GRANTS (PAPER 2) a) To review any applications received – (three applications received) b) To consider/approve any proposal and consider next steps as appropriate -	ALL
09.26.165	NEW WASTE AND RECYCLING COLLECTIONS FOR TENDRING FROM OCTOBER 2026 (PAPER 3) d) To note the new recycling collections as of the 5 th October 2026 - e) To consider/approve any proposal and consider next steps as appropriate -	ALL
09.26.166	STATUTORY INFORMATION (PAPER 4) a) To receive nominations for the vacant posts of Councillor (1 received) – (Email sent to Councillors) b) To note the applicant is not available for September's meeting but will attend the October meeting – c) To consider/approve any proposals or next steps as appropriate – d) To note that under Section 65 of the English Devolution and Community Empowerment Act 2026 and Section 32A of the Localism Act 2011, Councillors will no longer be legally required to display their usual residential address on the publicly accessible Register of Interests. e) To consider/approve any proposals or next steps as appropriate - f) To consider the following matters relating to the Proper Practices Annual Governance Statement for the year ending 31st March 2026, following the completion of the External Audit – (PAPER 5)	ALL

	g) To consider/approve any proposals or next steps as appropriate -	
09.26.167	REMEMBRANCE SUNDAY a) To note the application for the road closure for Remembrance Sunday has been applied for. b) To note the invites for Remembrance Sunday have been sent out. c) To discuss the details of the Order of Service. d) To consider/approve any proposals or next steps as appropriate.	ALL
09.26.168	SCREENING OF THE PEOPLE'S EMERGENCY BRIEFING (PAPER 6) a) To note that the Screening of People's Emergency Briefing has been booked for Friday 27th November 2026, at 18.45 in the Jubilee room at the Venture Centre. b) Discuss attendees and sending of the invites. c) To consider/approve any proposals or next steps as appropriate.	ALL
09.26.169	REQUEST TO MOVE BIN IN SOUTH STREET (PAPER 7) a) To note the email from a member of the public to move the location of the bin on South Street. b) To consider/approve any proposals or next steps as appropriate.	ALL
09.26.170	LETTER FROM WOMBLE BOND DICKINSON (PAPER 8) a) To note the removal of the green area on the map, which was an error that was made in 1988 when the lease was granted to the Town Council. The green area on the map belongs to Stour Sailing Club. b) To agree that Manningtree Council provide permission to Womble Bond Dickinson to correct this error. c) To consider/approve any proposals or next steps as appropriate.	ALL
09.26.171	CONSIDERATION FOR OUTDOOR ASH TRAYS (PAPER 9) a) To note the suggestion by Cllr Simmonds for outdoor Ash Trays. b) The cost ranges from £11.00 to £100 plus. c) To consider/approve any proposals or next steps as appropriate.	ALL
09.26.172	LOCAL GOVERNMENT REORGANISATION (PAPER 10) a) To note the announcement by Government to pause of the Local Government Reorganisation. b) To consider/approve any proposals or next steps as appropriate.	ALL
09.26.173	MODEL CONTRACT OF EMPLOYMENT FOR LOCAL COUNCILS (PAPER 11) a) To note the changes to the Model Contract of Employment by NALC. b) To agree that the Clerk works with a member of the Personnel Committee to make the necessary amendments to fall in line with the updated version. c) To consider/approve any proposals or next steps as appropriate.	ALL
09.26.174	TENDRING DISTRICT LOCAL PLAN FINAL CONSULTATION NOTICE PERIOD a) To note final consultation period for the Local Plan which runs from Monday 7th September 2026 to Monday 19th October 2026 at 5pm. b) To consider/approve any proposals or next steps as appropriate.	ALL
09.26.175	FINANCE REPORT	

	a) To receive a report from the Finance Committee including any decisions made. b) To approve the payments awaiting payment and including those coming forth, the accounts paid since last meeting and the receipts allocated since the last meeting (Paper 12) to follow c) To note and approve the balance of accounts and Bank Reconciliation as at the 8 th July 2026. (Paper 13) to follow	CLERK
09.26.176	PLANNING MATTERS - <u>View Planning Applications and Comment</u> a) To consider and approve response to the following planning matters relating to Manningtree – 26/01299/FUL – 7 High Street, Manningtree, CO11 1AG Planning Application - Change of Use from Class E - Bakery to Sui Generis - Drinking Establishment, with no external alterations. b) To note the following planning decisions relating to Manningtree – <u>26/00784/LBC</u> – Land to rear of 14 to 16 South St, Manningtree, CO11 1BB Application for Listed Building Consent - Construction of single storey office with pitched roof to front and flat roof to rear. Existing separate office to become part of proposal. – REFUSED <u>26/00785/FUL</u> – Land to rear of 14 to 18 South St, Manningtree, CO11 1BB Planning Application - Construction of single storey office with pitched roof to front and flat roof to rear. Existing separate office to become part of proposal. - REFUSED	ALL
09.26.177	TO DISCUSS THIS MONTHS “WHAT HAS YOUR COUNCIL BEING DOING THIS MONTH”	ALL
09.26.178	TO CONSIDER WHERE THE RESOLUTIONS FROM THE CURRENT MEETING HAVE AN IMPACT ON BIODIVERSITY	ALL
09.26.179	DATES OF FORTHCOMING MEETINGS – all taking place at Masonic Hall a) Town Council Meeting – Thursday 15 th October 2026 b) Finance Meeting – Thursday 5 th November 2026	MAYOR



Signed:

10th September 2026

Clerk to Manningtree Town Council