



MANNINGTREE TOWN COUNCIL

Members of the Council are hereby summoned to attend a Meeting of the Town Council at the Masonic Lodge, South Street, Manningtree on Thursday 11th December 2025 7.30 pm for the purpose of transacting the following business

Members of the press and public are welcome to attend

12.25.421	OPENING INCLUDING STATEMENT	MAYOR
12.25.422	APOLOGIES FOR ABSENCE – PLEASE NOTE ANY APOLOGIES NEED TO BE SENT TO THE MAYOR IN THE FIRST INSTANCE a) Council to receive apologies for absence b) Council to consent to accept apologies received	CLERK
12.25.423	DECLARATIONS OF INTERESTS a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – b) Cllr Stocks & Cllr Taylor – Business Chamber c) Cllr Dunnett – Street Keepers d) To receive notification of gifts of hospitality exceeding £50 e) To receive requests for dispensations	ALL
12.25.424	MINUTES OF PREVIOUS MEETINGS a) To consider and approve the minutes of the previous Town Council meeting held on 20th November 2025	MAYOR
12.25.425	REPORTS FOR INFORMATION - to receive written reports for information only a) County Councillor Carlo Guglielmi – Put report with papers b) District Councillor – Carlo Guglielmi, Matthew Bensilum & Terence Barrett	MAYOR
12.25.426	COUNCILLOR REPORTS a) Street Keepers b) Business Chamber c) TDALC d) Beach e) Planning f) Reports from other committees and representatives	CIIR LD CLLR RS CLLR PS CLLR NP CLLR MT ALL
12.25.427	PUBLIC FORUM a) To receive any questions or comments from members of the public related to Manningtree in general b) To receive any questions or comments from members of the public about items on the agenda	MAYOR
12.25.428	REPORT FROM ESSEX POLICE – Weekly updates (email circulated to Councillors prior to the meeting)	MAYOR
12.25.429	CLERK'S REPORT (PAPER 1) a) To review actions from the previous meeting b) To receive the reports of items actioned under delegated powers c) To receive items of correspondence for noting only or for consideration/agreement of next steps	CLERK
12.25.430	REQUESTS FOR DONATIONS/GRANTS (PAPER 2)	ALL

	a) To review any applications received. b) To consider/approve any proposal and consider next steps as appropriate	
12.25.431	STATUTORY INFORMATION a) To receive nominations for the vacant posts of Councillor (0 received) – b) To consider/approve any proposals or next steps as appropriate	MAYOR
12.25.432	PROPOSAL FOR SAINSBURYS FOR MANNINGTREE PARK (PAPER 3) a) To review the information received from Sainsbury's about the proposed new store at Manningtree Park b) To consider the suggestion of a meeting with the Town Council c) To consider/approve any proposals or next steps as appropriate	ALL
12.25.433	FINAL REVIEW OF DRAFT BUDGET FOR 2026/2027 – (PAPER 4) a) To review the budget for 2026/2027 b) To receive a recommendation and confirm the principle for setting the precept for the year 2026/2027 – to be ratified in January 2026 when the Final Tax Base figures are received c) To consider/approve any proposals or next steps as appropriate	ALL
12.25.434	FINANCE REPORT a) To receive a report from the Finance Committee including any decisions made. b) To approve the payments awaiting payment and including those coming forth, the accounts paid since last meeting and the receipts allocated since the last meeting (Paper 5) to follow c) d) To note and approve the balance of accounts and Bank Reconciliation as at the 10 th December 2025. (Paper 6) to follow	CLERK
12.25.435	PLANNING MATTERS - View Planning Applications and Comment a) To consider and approve response to the following planning matters relating to Manningtree – <u>25/01559/FUL</u> – 2 Oxford Road, Manningtree, CO11 1BP <ul style="list-style-type: none"> Proposal: Application – Remove existing storage shed and erection of a new building ancillary to the use of the theatre. <u>25/01687/LBC</u> – 14 to 16 South Street, Manningtree <ul style="list-style-type: none"> Proposal: Application for Listed Building Consent – Construction of single storey extension to accommodate office use b) To note the following planning decisions relating to Manningtree -	ALL
12.25.436	TO DISCUSS THIS MONTHS "WHAT HAS YOUR COUNCIL BEING DOING THIS MONTH"	ALL
12.25.437	TO CONSIDER WHERE THE RESOLUTIONS FROM THE CURRENT MEETING HAVE AN IMPACT ON BIODIVERSITY	ALL
12.25.438	DATES OF FORTHCOMING MEETINGS – all taking place at Masonic Hall a)Town Council Meeting – Thursday 15 th January 2026	MAYOR



Signed:

8th December 2025

Clerk to Manningtree Town Council